Course Information

Senior Capstone I

CSD U-430

Student Name ________________
Course
Senior Capstone I

Course Code
CSD U-430

Faculty
School of Education Faculty

Department
Communicative Sciences and Disorders

Prerequisites
None

Length of Course
One semester

Degree
Bachelor of Arts

Credit
3 credit hours

Assessment Tasks
Assessment 1: Literature Review
Assessment 2: Ethics Application
Assessment 3: Project Proposal
Assessment 4: Presentation

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Introduction

UM Mission Statements

MISSION STATEMENT
THE UNIVERSITY OF MONTANA

The University of Montana capitalizes on its unique strengths to create knowledge, provide an active learning environment for students, and offer programs and services responsive to the needs of Montanans. The University delivers education and training on its four campuses and through telecommunications to sites inside and outside of Montana. With public expectations on the rise, the University asks its students, faculty, and staff to do and accomplish even more than they have in the past. The dedication to education for and throughout life reflects the commitment to service learning and community building on and off the campuses. The University enhances its programs through continuous quality review for improvement and remains fully accountable to the citizenry through annual audits and performance evaluations.

MISSION STATEMENT
THE UNIVERSITY OF MONTANA-MISSOULA

The University of Montana-Missoula pursues academic excellence as indicated by the quality of curriculum and instruction, student performance, and faculty professional accomplishments. The University accomplishes this mission, in part, by providing unique educational experiences through the integration of the liberal arts, graduate study, and professional training with international and interdisciplinary emphases. Through its graduates, the University also seeks to educate competent and humane professionals and informed, ethical, and engaged citizens of local and global communities. Through its programs and the activities of faculty, staff, and students, The University of Montana-Missoula provides basic and applied research, technology transfer, cultural outreach, and service benefiting the local community, region, state, nation and the world.

Welcome

Insert Welcome Message Here
Course Information

About the Instructor

Details about the instructor are to be inserted here.

Contact details are listed below:

Phone:
Email:
Mobile:
Office Location:
Postal Address:

Course Organization

The Capstone Experience, usually completed near the end of baccalaureate studies, integrates liberal learning with specialized knowledge. Each Capstone emphasizes sharing of ideas, synthesis, and critical, informed reflection as significant precursors to action, and each includes student initiative in defining and investigating problems or projects.

The Department of Communicative Sciences and Disorders offers a unique Senior Capstone experience in which students learn about clinical and research processes in speech-language pathology and audiology through guided clinical observations and engage in independent research through their Capstone papers and poster presentations.

This is the first of two courses in which the student completes a capstone project. Senior Capstone I considers the selection and design of the project. It is a paced plan whereby the student selects the topic, performs a literature review, provides questions or hypotheses to be answered or tested, and presents the idea to the Department of Communicative Sciences and Disorders. In a second course, Senior Capstone II, each student works directly with a staff member to complete the project.

The Capstone papers and presentations afford students the opportunity to explore self-selected topics while they learn critical skills in literature review, data collection, analysis and professional writing. Each year in the Spring Semester, the hard work of the CSD students will be highlighted at the CSD Poster Presentation Event.

Learning objectives

1. Appropriate selection of a research or project topic
2. Reviewing literature
3. Generating testable questions and hypotheses
4. Writing the research or project prospectus
5. Submitting the Research Ethics application
6. Selection of method and analysis techniques
7. Presenting the proposal

Hours

To be filled in as appropriate

Class times

To be filled in as appropriate

Class Attendance Policy

Students are expected to attend all class meetings and complete all assessments for courses in which they are enrolled. The instructor may excuse brief and occasional absences for reasons of illness, injury, family emergency, or participation in a University sponsored activity. (University sponsored activities include for example, field trips, ASUM service, music or drama performances, and intercollegiate athletics). The instructor shall excuse absences for reasons of military service or mandatory public service.

Study Commitments

6 to 8 hours per week. This time should be spent completing the required reading for this course, reflecting on your reading, completing the weekly activities and preparing your written assessment(s).

Occupational Health and Safety

There are no out of the ordinary risks associated with this unit.
Content overview

1. Appropriate selection of a research or project topic
   a. Action, applied or basic research

2. Reviewing literature
   a. Scope and limits of background information

3. Generating testable questions and hypotheses
   a. Can the questions be answered with available resources including time, funding and subject or client availability?

4. Writing the research or project prospectus
   a. The APA style manual

5. Submitting the Research Ethics application
   a. Understand the bases of informed consent
   b. Fulfilling the elements of a successful application

6. Selection of method and analysis techniques
   a. Determining the most appropriate statistical method including the assumptions of the test procedure

7. Presenting the proposal
   a. PowerPoint and poster presentations

Learning approaches

Classroom Lectures

Blackboard

*Blackboard* is the University of Montana’s on-line learning system. It is critically important that you maintain an accurate e-mail address with the University of Montana.

In this unit, *Blackboard* will be used to:

Provide important announcements regarding your course

• Provide weekly discussion questions and responses
• Provide assessment documents
• Provide a digital dropbox for completed assignments

You will need to connect to the Internet to access it, at:
http://umonline.umt.edu/

Study resources

Required texts:
No text is required.

Recommended reference texts:


Support services and resources

Student Resources

Two tutoring programs are available to students, one administered by the TRiO and the other by the Undergraduate Advising Center; both are located in Corbin Hall. More information on TRiO, visit TRiO at Lommasson Center 154, call 406-243-5032, or log on to www.umt.edu/eop. The Undergraduate Advising Center is located in the Lommasson Center 269, or you can visit www.umt.edu/ucoll/.

The Writing Center is available to help you improve your writing skills. Writing instructors are available to help you plan and develop your thoughts. For more information, visit them online at: http://www.umt.edu/writingcenter/, email growl@mso.umt.edu or call (406) 243-2266.

Students with Disabilities

Students with disabilities are encouraged to plan ahead and can contact Disability Services for Students (DSS). For additional information, contact DSS Director Jim Marks, Lommasson Center 154 or (406) 243-2243 (Voice/Text) or jim.marks@umontana.edu. Please visit http://www.umt.edu/dss/ to find details about the available services.
Foreign Exchange Students and Scholars

The office of Foreign Student and Scholar Services (FSSS) is available for general counselling and provides direct support services, consultation, and liaison. Staff members at FSSS are available to help with academic advising, cultural adjustment, financial problems, and other issues. The FSSS office is in the Lommasson Center, Room 219. For more information, contact fsss@umontana.edu or visit http://ordway.umt.edu/sa/fsss/.

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<th>DIRECTORY OF ASSISTANCE</th>
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<tbody>
<tr>
<td>Concern</td>
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<tr>
<td>Matters concerning the course</td>
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<td>General academic issues relating to your course</td>
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<td>Blackboard difficulties</td>
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<td>Difficulties accessing your Student Computer account Technical difficulties in PC Labs</td>
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<td>Library enquiries Help with library databases, Internet searching and Reference queries</td>
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<td>Purchasing of text books and stationery</td>
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<td>General administration enquiries e.g. admissions/ enrolments, course information, graduation</td>
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<td>WEEK</td>
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<td>Week 15</td>
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Assessment Information

4 Assessment items are required.

All of these tasks must be completed for you to obtain a pass in this course.

I would expect a significant commitment on your part to achieve a deep and effective understanding of topics in this course.

I would therefore expect a high commitment to learning.

Note: unless stated otherwise, the due date for an assessment refers to the date by which the assessment must be received by the Instructor.

<table>
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<tr>
<th>ASSESSMENT ITEM</th>
<th>FOCUS</th>
<th>PERCENT VALUE</th>
<th>LENGTH</th>
<th>DUE DATE</th>
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<tbody>
<tr>
<td>Assessment 1</td>
<td>Literature Review</td>
<td>20%</td>
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<td>Week 6</td>
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<td>Assessment 2</td>
<td>Ethics Application</td>
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<td>Week 10</td>
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<td>Assessment 3</td>
<td>Proposal</td>
<td>40%</td>
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<td>Week 15</td>
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<tr>
<td>Assessment 4</td>
<td>Presentation</td>
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<td>Weeks 10 - 14</td>
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Delivery and submission of Assessments

Note: Please remember to attach the assignment cover sheet to your assignment and retain your own copy of the assignment.

Cover sheets can be obtained either from the appropriate section of Blackboard.
Assessment 1
Assessment 1- Literature Review
Due date: Week 6
Length: 10-12 Pages or as appropriate
Value: 20%

Task
Preparation
Presentation
Assessment criteria
Thoroughness and relevance to topic

Assessment 2
Assessment 2- Ethics Application
Due date: Week 10
Length: Commensurate with application
Value: 20%

Task
Preparation
Presentation
Assessment criteria
Ability to address Research Ethics Committee questions

Assessment 3
Assessment 3- Proposal
Due date: Week 15
Length: As appropriate
Value: 40%

Task
Preparation
Presentation

Assessment criteria
Cohesion – Clarity – Relevance to questions

Assessment 4
Assessment 4-Presentation

Due date: Week 10
Length: 10,000 -12000 word maximum
Value: 20%

Task
Preparation
Presentation

Assessment criteria
Class Peers – Staff from CSD and Instructor

Note, that you are expected to keep your own copy of the assignments. On the written assignment, please attach a cover sheet with the following details:

Your name and student number
Course code and title
Date submitted

Course Information
Helpful tips for submission of your Assessments

There are several ways that you can assist with the efficient processing and return of your assessments.

- Turn in your assessments on time. Additional time will not be readily offered.

Extensions and late submission

**Note: Apply for extensions before the due date.**

You must apply for extensions at least 2 university business days before the due date.

All extension requests must be in writing to the Instructor.

If you do not follow these procedures and have an extension formally approved, your assessment will be considered late if it arrives after the due date.

Extenuating circumstances do arise from time to time such as illness or a family crisis. In such circumstances, you are required to contact your tutor to discuss your options. Poor time management is not considered an extenuating circumstance and is not grounds for an extension. Normally work commitments will not be sufficient grounds for an extension.

Resubmission

In this course, you cannot resubmit your work for reassessment.

Plagiarism Policy

Plagiarism is the presentation of the work of another without acknowledgement. As defined by the University of Montana’s Student Conduct Code, plagiarism is “Representing another person's words, ideas, data, or materials as one's own.” Staff and students may use information and ideas expressed by others, but this use must be identified by appropriate referencing.

Students who plagiarize may fail the course and may be remanded to Academic Court for a possible suspension or expulsion from the University.
More information regarding student policy, academic misconduct, and plagiarism can be found at:
http://www.umt.edu/catalog/policy_procedure.htm

Assignment and examination rules

<table>
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<tr>
<th>Assignment</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Literature Review</td>
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<tr>
<td>Ethics Application</td>
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<td>Final Proposal</td>
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<tr>
<td>Presentation</td>
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### Applying the university assessment grading to Assessments

<table>
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| **A** | Demonstrates imagination, originality or flair, based on proficiency in all learning outcomes of the unit; work is interesting or surprisingly exciting, challenging, well read or scholarly.  

- For this assessment an A response answers all the set questions in a very informed, applied, cogent manner. |
| **B** | Demonstrates awareness and understanding of deeper and less obvious aspects of the unit, such as ability to identify and debate critical issues or problems, ability to solve non-routine problems, ability to adapt and apply ideas to new situations, and ability to evaluate new ideas.  

- For this assessment a B response answers all the set questions in an informed manner and applied manner. |
| **C** | Demonstrates ability to use and apply fundamental concepts and skills of the unit, going beyond mere replication of content knowledge or skill to show understanding of key ideas, awareness of their relevance, some use of analytical skills, and some originality or insight.  

- For this assessment a C response answers all questions correctly. There is a basic application of ideas. |
| **D** | Satisfies all of the basic learning requirements of the unit, such as knowledge of fundamental concepts and performance of basic skills; demonstrates satisfactory, adequate, competent, or capable achievement of the objectives of the unit.  

- For this assessment a D response answers most the questions correctly. Theses answers cover only the fundamentals and lack application. |
| **F** | Fails to satisfy some of the basic requirements of the assessment task. |
**Assignment Cover Sheet**

<table>
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<th>STUDENT NAME</th>
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<td>ASSESSMENT TITLE</td>
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<td>DUE DATE</td>
<td>DATE OF SUBMISSION</td>
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**Semester:**

**Year:**

**APPLIED FOR EXTENSION?**

- [ ] YES
- [ ] NO
- [ ] N/A

**KEEP A COPY**
If you have submitted assessment work electronically please make sure you have a backup copy.

**PLAGIARISM**
Plagiarism is the presentation of the work of another without acknowledgement. Students may use a limited amount of information and ideas expressed by others but this use must be identified by appropriate referencing.

**CONSEQUENCES OF PLAGIARISM**
Plagiarism is misconduct as defined by the University of Montana’s Academic Policies and Procedures. The penalties associated with plagiarism are designed to impose sanctions on offenders that reflect the seriousness of the University’s commitment to academic integrity.

I declare that all material in this assessment is my own work except where there is a clear acknowledgement and reference to the work of others. I have read the University of Montana’s Academic Policies and Procedures and understand its implications.*

[http://www.umt.edu/catalog/policy_procedure.htm](http://www.umt.edu/catalog/policy_procedure.htm)

Type your name:                                                        Date:

*By submitting this assignment and cover sheet electronically, in whatever form you are deemed to have made the declaration set out above.

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**Office use only**

| DATE RECEIVED |
| DATE SENT TO INSTRUCTOR |

**Assessor use only**

| PLEASE PLACE GRADE HERE |

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*Courtesy of The University of Montana, adapted for educational purposes.*