### Course Form

#### I. Summary of Proposed Changes

<table>
<thead>
<tr>
<th>Dept / Program</th>
<th>College of Technology Fundamentals of Police Science Program</th>
<th>Prefix and Course #</th>
<th>PSS 120</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title</td>
<td>Investigations I: Crimes</td>
<td>Short Title (max. 26 characters incl. spaces)</td>
<td>Investigations I</td>
</tr>
<tr>
<td>Summarize the change(s) proposed</td>
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</tbody>
</table>

#### II. Endorsement/Approvals

Complete the form and obtain signatures before submitting to Faculty Senate Office.

<table>
<thead>
<tr>
<th>Please type / print name</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requestor: Alan Fugleberg</td>
<td>Alan Fugleberg</td>
<td>10-8-2010</td>
</tr>
<tr>
<td>Phone/ email: x7608</td>
<td>Alan Fugleberg, Chair / Assoc. Dean</td>
<td>10-8-2010</td>
</tr>
<tr>
<td>Program Chair/Director:</td>
<td>Barry Good, Dean</td>
<td>10-7-2010</td>
</tr>
<tr>
<td>Other affected programs</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Are other departments/programs affected by this modification because of
(a) required courses incl. prerequisites or corequisites,
(b) perceived overlap in content areas
(c) cross-listing of coursework

Please obtain signature(s) from the Chair/Director of any such department/program (above) before submission.

#### III: To Add a New Course

Syllabus and assessment information is required (paste syllabus into section V or attach). Course should have internal coherence and clear focus.

**Common Course Numbering Review** (Department Chair Must Initial):
Does an equivalent course exist elsewhere in the MUS? Check all relevant disciplines if course is interdisciplinary. (http://mus.edu/transfer/CCN/ccn_default.asp)

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
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<tbody>
<tr>
<td></td>
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</table>

If YES: Do the proposed abbreviation, number, title and credits align with existing course(s)? Please indicate equivalent course/campus. 

<table>
<thead>
<tr>
<th>No</th>
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<td></td>
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</table>

If NO: Course may be unique, but is subject to common course review. Be sure to include learning outcomes on syllabus or paste below. The course number may be changed at the system level.
Upon completion of this course, the student will be able to:

1. Define properly the fundamental legal terms in Montana Code Annotated pertaining to child abuse and neglect.
2. Define properly the fundamental legal terms in Montana Code Annotated pertaining to elder abuse cases.
3. Identify the circumstances when a report must be made, and by whom, to the Department of Public Health and Human Services pertaining to the welfare of children or to allegations of elder abuse. Articulate what the reports must contain and when exceptions may be made to the reporting requirements.
4. Describe the procedure for removing a child from a home under emergency circumstances.
5. Identify various penalties associated with violations of committing or failing to report elder abuse.
6. Identify proper procedures and techniques used in interviews with children and child abuse suspects.
7. Demonstrate effective communication strategies with potential elder abuse victims.
8. Identify the kinds of physical evidence to be gathered in a child abuse case.
9. Demonstrate appropriate interview/investigative skills used to gather statements and evidence while investigating elder abuse.
10. Identify the elements and explain the proper application of the statutes contained within Montana Codes Annotated related to sex crimes using the Montana Law Enforcement Reference Guide.
11. Define “consent”; identify the elements of sexual assault and of sexual intercourse without consent.
12. Demonstrate proper procedures, protocol, and investigative techniques related to sex crimes.
13. Identify the elements of, and explain the proper application of, the statute contained within Montana Codes Annotated regarding partner/family member assault. Identify and explain the main components of, and factors contributing to, domestic violence, abuser tactics, and stalker typology.
14. Describe common characteristics of violent relationships and the elements of its Risk Assessment; identify common injury types resulting from domestic abuse; and describe methods of gathering evidence of abuse.
15. List helping agencies and organizations for victims of domestic violence; identify the method for reporting incidents to the Department of Public Health and Human Services; explain the Order of Protection and consequences of imposing the Order.
16. Identify the seven most common areas of civil lawsuits filed against law enforcement officers as relates to domestic violence.
17. Describe ways in which computers are used as instruments of crime and a container of evidence (or fruits of crime); ways in which computers are used by criminals to further illegal enterprise; identify the proper procedure for dealing with a computer that is believed to contain evidence, and the need to obtain a search warrant.
18. Describe features of dangerous drug use and distribution. Describe including common behavioral indicators of users and criminal behaviors involved in the use, transportation and manufacture of illegal drugs. Identify the range of drug paraphernalia and materials frequently used to package and distribute illegal drugs.
19. Demonstrate proper methods for conducting drug interdiction surveillance including transportation of illegal drugs, a drug interdiction stop, a dangerous drug investigation, and for developing a drug informant.
20. Determine whether a motor vehicle’s VIN (Vehicle Identification Number) has been altered and conduct a proper auto theft investigation.

**Exact entry to appear in the next catalog (Specify course abbreviation, level, number, title, credits, repeatability (if applicable), frequency of offering, prerequisites, and a brief description.)**

**PSS 120 Investigations I: Crimes (2 cr.)** is offered Autumn, Spring and Summer. Co-requisite: PSS 121. This course introduces students to a variety of crimes and criminal behavior including: abuse and neglect of minors and elders; sexual abuse/predators; cyber crime, motor vehicle theft, and fraud. Students practice interview techniques and learn proper reporting procedures, relevant Montana governing codes, and associated referral agencies. Students learn about investigations of domestic violence, dangerous drugs and appropriate evidence collection. Through major case studies, students learn to correlate procedures and processes of evidence recognition and collection to actual crime scene applications. Enrollment is limited to law enforcement officers and pre-service trainees admitted to the MLEA Law Enforcement Officer Basic program in Helena.

**Justification:** How does the course fit with the existing curriculum? Why is it needed?
This course provides students with an overview of Montana criminal statutes related to abuse and neglect of minors, elderly people, and persons with developmental disabilities; sex crimes and domestic violence; computer crimes, motor vehicle identification / fraud, and dangerous drugs.

Are there curricular adjustments to accommodate teaching this course?

Complete for UG courses. (UG courses should be assigned a 400 number).
Describe graduate increment
(http://umontana.edu/facultysenate/committees/grad_council/procedures/gradIncrement.aspx)

New fees and changes to existing fees are only approved once each biennium by the Board of Regents. The coordination of fee submission is administered by Administration and Finance. Fees may be requested only for courses meeting specific conditions according to Policy 940.12.1 http://muse.edu/borpol/bor900/940-12-1.pdf.

Please indicate whether this course will be considered for a fee.

If YES, what is the proposed amount of the fee?

Justification:

<table>
<thead>
<tr>
<th>IV. To Delete or Change an Existing Course – check X all that apply</th>
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</thead>
<tbody>
<tr>
<td>Deletion</td>
</tr>
<tr>
<td>Course Number Change</td>
</tr>
<tr>
<td>Description Change</td>
</tr>
<tr>
<td>Change in Credits</td>
</tr>
<tr>
<td>Prerequisites</td>
</tr>
</tbody>
</table>

1. Current course information at it appears in catalog (http://www.umontana.edu/catalog)
2. Full and exact entry (as proposed)
3. If cross-listed course: secondary program & course number
4. Is this a course with MUS Common Course Numbering? http://muse.edu/transfer/CCN/ccn_default.asp
   If yes, please explain below whether this change will eliminate the course’s common course status.

5. Graduate increment if level of course is changed to UG. Reference guidelines at:
   http://umontana.edu/facultysenate/committees/grad_council/procedures/gradIncrement.aspx
   (syllabus required in section V)
6. Other programs affected by the change
7. Justification for proposed change

V. Syllabus/Assessment Information
Required for new courses and course change from U to UG. Paste syllabus in field below or attach and send digital copy with form.
THE UNIVERSITY of MONTANA COLLEGE of TECHNOLOGY
Fundamentals of Police Science Program
Course Syllabus

COURSE NUMBER AND TITLE: PSS 120, Investigations I: Crimes

DATE: Autumn 2010

SEMESTER CREDITS: 2

PREREQUISITES: Co-requisite with PSS 121, Investigations II: Crime Scene Investigation and Management

FACULTY: MLEA Faculty
E-Mail: 
Phone: 
Office: 
Office Hours:

COURSE DESCRIPTION: PSS 120, Investigations I: Crimes is offered Autumn, Spring and Summer. This course introduces students to a variety of crimes and criminal behavior including: abuse and neglect of minors and elders; sexual abuse/predators; cyber crime, motor vehicle theft, and fraud. Students practice interview techniques and learn proper reporting procedures, relevant Montana governing codes, and associated referral agencies. Students learn about investigations of domestic violence, dangerous drugs and appropriate evidence collection. Through major case studies, students learn to correlate procedures and processes of evidence recognition and collection to actual crime scene applications.

STUDENT PERFORMANCE OUTCOMES:
Performance Objectives
Upon completion of this course, the student will be able to:
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STUDENT PERFORMANCE ASSESSMENT METHODS AND GRADING PROCEDURES:
(Production and Testing)

Various skills assessment scenario performances.

GRADING SCALE: Students must earn a minimum score of 75% or letter grade of “C” in this course to receive both program and course credit toward the Certificate of Applied Science in Fundamentals of Police Science.

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>94 - 100</td>
<td>A</td>
<td>Excellent</td>
</tr>
<tr>
<td>84 - 93</td>
<td>B</td>
<td>Good</td>
</tr>
<tr>
<td>75 - 83</td>
<td>C</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>70 - 74</td>
<td>D</td>
<td>Poor</td>
</tr>
<tr>
<td>69/below</td>
<td>F</td>
<td>Failure</td>
</tr>
</tbody>
</table>

ATTENDANCE POLICY: Students are required to come prepared for class each day and participate in the assigned activities. In-class activities account for a substantial portion of the final grade.

ACADEMIC INTEGRITY: All students must practice academic honesty. Academic misconduct is subject to an academic penalty by the course instructor and/or a disciplinary sanction by the University. All students need to be familiar with the Student Conduct Code. The Code is available for review online at http://www.umt.edu/SA/VPSA/index.cfm/page/1321.

DISABILITY ACCOMMODATION: Eligible students with disabilities will receive appropriate accommodations in this course when requested in a timely way. Please contact me after class or in my office. Please be prepared to provide a letter from your DSS Coordinator. For more information, visit the Disability Services website at http://www.umt.edu/dss/ or call 406.243.2243 (Voice/Text).

REQUIRED TEXTBOOKS:
Fac-pac includes:


OTHER REFERENCES OR SUPPLEMENTS:
Montana Law Enforcement Academy. (2009). *Law Enforcement Officer Basic Course*
COURSE OVERVIEW:
1. Abuse and neglect crimes related to minors and elders
2. Sex crimes
3. Domestic dispute/domestic violence investigations
4. Abuse and neglect
5. Call response scenarios
6. Computer crimes
7. Dangerous drug investigations
8. Motor vehicle identification and fraud

VI Department Summary (Required if several forms are submitted) In a separate document list course number, title, and proposed change for all proposals.

VII Copies and Electronic Submission. After approval, submit original, one copy, summary of proposals and electronic file to the Faculty Senate Office, UH 221, camie.foos@msu.umt.edu.

Revised 9-2010