# Level I Program Form

## I Summary of Proposed Changes

**Department/program**: Bitterroot College Tier II Industrial Maintenance Certificate  

**Summary**: We propose to offer a new Tier II "Certificate of Technical Skill" in Industrial Maintenance. The associated career has been deemed to be in high demand through Department of Labor analysis of the Montana Manufacturing and Energy sectors.

## II Endorsements and Approvals

Please obtain approval from the Program Chair/Director, the Dean and the Associate Provost:

<table>
<thead>
<tr>
<th>Requestor: Roch Turner</th>
<th>Phone: 406.375.0100</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Signature</strong></td>
<td>Date</td>
</tr>
<tr>
<td>Program Chair/Director: Victoria Clark</td>
<td>Date</td>
</tr>
</tbody>
</table>

**Dean’s Signature** Date: 10/2/14  
**Initial Review in Provost’s Office date**: 10/3/14

**Other affected programs:**

**Signature** Date:  
**Faculty Senate Review date:**

**Signature** Date:  
**Provost date:**

Are other departments/programs affected by this modification because of:

- (a) required courses incl. prerequisites or corequisites,  
- (b) perceived overlap in content areas  
- I cross-listing of coursework NO

## III Type of Level I Proposal (please check the appropriate space)

- (a) Re-titling existing majors, minors, options, or certificates
- (b) Eliminating existing majors, minors, or options. (submit with BOR program termination checklist)
- I Adding new minors or certificates where there is a major*
- (d) Adding new minors or certificates where there is an option in a major*
- I Departmental mergers and name changes
- (f) Program revisions --for minor modifications use the program modification form*  
- (g) Distance or online delivery of previously authorized degree or certificate program
- (h) Adding option within an existing major or degree *
- (i) Eliminating organizational units such as departments, divisions and colleges or schools *  
- (j) Consolidating existing programs and/or degree *
- (k) New certificate of 29 or fewer credits X

*Requires BOR Curriculum Proposal Form submitted to the Provost’s Office (refer to http://www.umt.edu/provost/faculty/curriculum/LevelI/default.php)

## IV Catalog Language

If you are proposing a change to an existing program or major, please cut and paste the requirements as they appear in the **current catalog below**: www.umt.edu/catalog

Please provide the *proposed copy* as you wish it to appear in the catalog.  

Industrial maintenance refers to the career path of providing repair and construction support to manufacturing and other industries that include mechanical processes as part of daily operations. An industrial mechanic employs a wide range of skills including welding, machining, carpentry and electrical knowledge to maintain systems.
Please explain/justify the new proposal or change.

We are compelled to offer this new certificate under our current $25M Department of Labor Trade Adjustment Act Community College Career Training (TAACCCT) grant entitled Strengthening Workforce Alignment in Montana's Manufacturing and Energy Industries (SWAMMEI). Please see attached courses for full details.

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<tr>
<th>What other programs are affected by your proposal? Obtain signatures as requested below.</th>
<th>None</th>
</tr>
</thead>
</table>

**V Department Summary** Required if several proposals are submitted. In a separate document list program title and proposed change for all proposals.

See attached.

**VI Copies and Electronic Submission** After all signatures have been obtained submit the signed original and electronic file to the Faculty Senate Office, UIH 221.

Revised 7/13