Please attach/submit additional documents as needed to fully complete each section of the form. See information about Level I Proposals.

I. DEPARTMENT / PROGRAM

Department of Educational Leadership, Certificate in K-12 Superintendent Leadership

II. SUMMARY

The graduate Certificate in K-12 Superintendent Leadership will be administered in the Department of Educational Leadership of the Phyllis J. Washington College of Education and Human Sciences. This 18-credit graduate-level certificate program is developed for professionals who currently hold a K-12 principal license. The target population is individuals with successful principal experience who are considering moving into a district level leadership position in a school district.

The curriculum is comprised of existing courses that meet national and state standards for administrator preparation. In addition to the coursework, each successful candidate must complete 27 hours of field experience per course taken. The Certificate program can be attended in an online format to create a readily accessible option for current administrators.

IV. ENDORSEMENTS AND APPROVALS

Requestor: John Matt  
Signature  
Date 9-17-15
Phone/ Email: 243-5610 John.matt@umontana.edu

Program Chair: John Matt  
Signature  
Date 9-17-15

*Other Affected Programs:

Professional Education Council (PEC)  
Kristi Murphy  
Signature  
Date 9-18-15

Dean: Susan Harper-Whalen  
Signature  
Date 9-18-15

Provost’s Office:  
Signature  
Date

* Are affected because of: (a) required courses including prerequisites or corequisites, (b) perceived overlap in content areas, or (c) cross-listing of coursework.

After the Faculty Senate approves the proposal on a consent agenda the Provost’s Office forwards the item for Board of Regents approval at the next possible meeting.

V. TYPE OF LEVEL I PROPOSAL

☐ Retitling existing majors, minors, options, or certificates

☐ Eliminating existing majors, minors, or options. (submit with BOR program termination checklist)
Adding new minors or certificates where there is a major or an option in a major*
Campus Certificates: Adding, retitling, terminating or revising a certificate of 29 or fewer credits
Revising a program* (for minor modifications use the program modification form)
Distance or online delivery of previously authorized degree or certificate program
Adding option within an existing major or degree *
Consolidating existing programs and/or degrees *
Placing a program into moratorium
Withdrawing a program from moratorium
Adding BAS/AA/AS Area of Study
*Must submit with BOR Curriculum Proposal Form

IV. CATALOG LANGUAGE

Attach the current or proposed catalog language with any changes clearly identified.

Certificate in K-12 Superintendent Leadership

<table>
<thead>
<tr>
<th>+</th>
<th>Course</th>
<th>Credits</th>
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<tr>
<td>+</td>
<td>EDLD 656 – Economics of Education</td>
<td>3</td>
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<tr>
<td>+</td>
<td>EDLD 657 – School Facilities Planning</td>
<td>3</td>
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<tr>
<td>+</td>
<td>EDLD 658 – Public Relations for Superintendents</td>
<td>3</td>
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<tr>
<td>+</td>
<td>EDLD 554 – School Law</td>
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<td>+</td>
<td>EDLD 556 – The Finance of Public Education</td>
<td>3</td>
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<tr>
<td>+</td>
<td>EDLD 653 – School Personnel Administration</td>
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<td></td>
<td>Minimum Required Grade B-</td>
<td>18 Total Credits Required</td>
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III. JUSTIFICATION

The graduate certificate in K-12 Superintendent Leadership will give individuals who have already completed a principal preparation program and are now seeking licensure as a Superintendent, a program that is identified clearly on their transcript and will be viewed by licensing agencies across the country as a completed superintendent preparation program.

VI SUBMISSION

Submit the complete Level I proposal to the Provost's Office for initial review. After all signatures have been obtained, submit original, and an electronic file to the Faculty Senate Office, UH 221, camie.foos@mso.umt.edu

Level 1 proposals also require Board of Regents approval. The appropriate BOR forms must be submitted with this form.