The Associated Students of the University of Montana
Resolution Amending ASUM Personnel Policy
April 27, 2017
SB88-16/17
Authored by: Seth Barnes-Smith, ASUM Senator;
Sponsored by:

Whereas, section 4.4 subsection 4.41 of the ASUM Personnel Policy currently reads as follows:

Director (1 classified position, 1.FTE 12 mo.): Primary responsibility of directing 4
care/preschool centers, the Drop-In Care at Campus Recreation and Health
Facility, Griz Kidz Care for UM home basketball games, the Babysitting Exchange and
the Family Referral and Resource Program. Director also administers the USDA Child
and Adult Food Program operations within the child care preschool centers. The child
Care Preschool has supervision responsibilities over all classified employees of the Child
Care Preschool Program. Director must receive 30 hours of training annually and
conduct staff meetings and staff training. Director must be an approved Professional
Development Specialist II or III.

Whereas, section 4.4 subsection 4.44 of the ASUM Personnel Policy currently reads as follows:

Center Assistant Teachers (4 classified positions, 4=1. FTE 12 mo.): Primary
responsibility is the supervision of the children enrolled, and assisting the lead teacher in
the childcare preschool program daily routine. Assistant teachers must receive 24 hours
of training annually, and participate in staff meetings as requested.

Whereas, section 4.4 subsection 4.45 of the ASUM Personnel Policy currently reads as follows:

Student Teacher Aides (approximately 65 student positions each semester): Primary
responsibility is to assist the teachers with supervision of the children, preparation of
meals and snacks as instructed, prepare educational materials as directed, and assist
with housekeeping duties as required. Student teacher aides are also required to
participate in 8 hours of training annually and attend staff meetings as requested.

Whereas, these descriptions are not up-to-date and do not accurately demonstrate how ASUM
Childcare is operating due to the disappearance of certain programs and the modification of
licensing requirements;

Therefore, Let It Be Resolved, that section 4.4 subsection 4.41 of the ASUM Personnel Policy be
updated to read as follows:

Director (1 classified position, 1.FTE 12 mo.): Primary responsibility of directing 4
care/preschool centers, the Drop-In Care at Campus Recreation and Health
Facility, Griz Kidz Care for UM home basketball games, the Babysitting Exchange and
the Family Referral and Resource Program. Director also administers the USDA Child
and Adult Food Program operations within the childcare/preschool centers. The child
Care Preschool has supervision responsibilities over all classified employees of the Child
Care Preschool Program. Director must receive 30 hours of training annually and conduct staff meetings and staff training. Director must be an approved Professional Development Specialist II or III.

Therefore, Let It Further Be Resolved, that section 4.4 subsection 4.44 of the ASUM Personnel Policy be updated to read as follows:

Center Assistant Teachers (6 classified positions, 4=1. FTE 12 mo.): Primary responsibility is the supervision of the children enrolled, and assisting the lead teacher in the childcare preschool program daily routine. Assistant teachers must receive 24 hours of training annually, and participate in staff meetings as requested.

Therefore, Let It Further Be Resolved, that section 4.4 subsection 4.45 of the ASUM Personnel Policy be updated to read as follows:

Student Teacher Aides (approximately 65 student positions each semester): Primary responsibility is to assist the teachers with supervision of the children, preparation of meals and snacks as instructed, prepare educational materials as directed, and assist with housekeeping duties as required. Student teacher aides are also required to participate in 16 hours of training annually and attend staff meetings as requested. Student teacher aides must also be First Aid certified and Infant, Child, & Adult CPR certified within 30 days of hire (paid for independently of ASUM Childcare).

Passed by Committee: May 1, 2017

Passed by ASUM Senate: ____________________________, 2017

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Connor Fitzpatrick,
Chair of Relations & Affairs

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Elizabeth, Engebretson Vice-President,
Chair of the Senate