



Business Services
Student Accounts
Missoula, MT 59812-2304
Telephone (406) 243-2223
Fax (406) 243-4867

PETITION TO WAIVE LATE REGISTRATION FEE

A Late Registration Fee of \$80.00 is assessed on all registration bills not paid by the 7th class day of the semester. An additional Late Registration Fee of \$80.00 is assessed on all registration bills not paid by the 15th instructional day for a total of \$160.00. Requests to waive part or the entire fee must be timely and submitted no later than the 45th class day of the semester. Documentation to substantiate the student's claim may be required.

PLEASE PRINT

STUDENT ID: _____ TERM: _____

NAME: _____

PHONE: _____ EMAIL: _____

The University of Montana policy states that waivers may be issued as follows:

- 1. The late registration was the result of an institutional error or,
2. A student was actively engaged in Military Service, Firefighting, Law Enforcement, or other similar public service duties during the registration period and such duties precluded registration and finalization, or
3. The delay was caused by a government agency. (Additional Documentation may be required, i.e. supporting documentation of the circumstance, etc.)

REASON FOR REQUEST (please print your explanation legibly)

Multiple horizontal lines for writing the reason for request.

STUDENT SIGNATURE: _____ DATE: _____

Business Services Use Only section with checkboxes for Approved, Denied, Student Informed, Signature, and Date, plus a Comments section.

Referred by: _____