



Ethical Decision-Making Worksheet



1. Identify the ethical dilemma.
What is the ethical dilemma or the situation which seems to demand ethical analysis?

2. Identify those likely to be affected by the decision.
Who are the individuals, groups & communities that are likely to feel the impact of this decision in a significant way?

3. Identify all viable courses of action, including benefits & risks for each.

Courses of Action	Those Affected	Benefits	Risks



Ethical Decision-Making Worksheet (continued)



4. Examine the pros & cons for each course of action.

Courses of Action	Pros	Cons	Other Considerations

5. Consult with experts & colleagues.
(Since you may not have experts and other resources available in the training room, what might you anticipate would be their suggestions?) After returning to work, plan to consult with your supervisor, solicitor, Multi-disciplinary Team, and/or Ethics Committee and record their suggestions here.



Ethical Decision-Making Worksheet (continued)



6. Make the decision & document the decision-making process.
What do you think the best decision is? How/where would you document this decision and decision-making process?

7. Implement the decision.
What issues might you anticipate as you implement the decision? How might you resolve these if they do arise?

8. Monitor, evaluate & document the outcomes.
What resources do you need in order to monitor and evaluate the outcomes of the decision? How do you plan to evaluate the outcomes? What are the benchmarks you will be looking for as measures of success?

