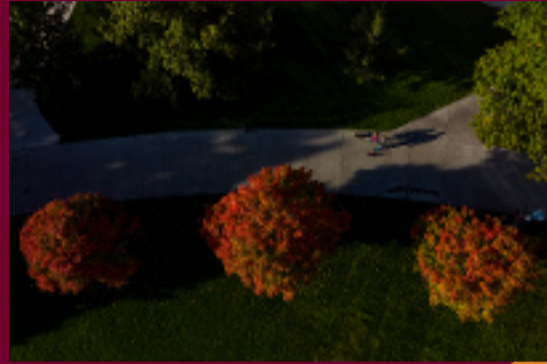


Clery Fall 2023 Newsletter

Information about UM's Clery
geography and report writing tips



University of Montana

Clery Geography

In this publication we will discuss our Clery Geography. We are required to disclose crime statistics that happen on our geography, which includes

- (1) on-campus and the subset of on-campus student housing,
- (2) public property within or immediately adjacent to campus,
- (3) non-campus buildings or property. Location of the crime being reported is key: If it happened on our geography, we must report it.

ON CAMPUS

Under the Clery Act, On Campus is defined as:

- Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and
- Any building or property that is within or reasonably contiguous to the area identified in bullet 1, that is owned by the institution but controlled by another person, is frequently used by students and supports the institutional purposes (such as a food or retail vendor).
- On Campus refers to our core campus and includes all the buildings located on the core campus. Missoula College is also considered in the On-Campus category as it is within the reasonably contiguous area.



ON CAMPUS STUDENT HOUSING

As a subset of the On-Campus category we also track the number of crimes that occur in the student housing facilities on our campus. These housing facilities include the residence halls, University Villages, Lewis and Clark Village and the Hellgate homes on Fifth and Sixth streets where students rent from the University. Along with counting crimes that occur within these housing areas, the University Clery team also maintains a fire log so if any fires in these locations are reported in our annual statistics. The housing areas also manage collecting contact information from students in the event that they are identified as a Missing Person. University Police need to know who that student wants contacted in the event they are missing. This does not have to be who they designate as their emergency contact.



NONCAMPUS PROPERTY

Noncampus buildings or property is defined as:

- Any building or property owned or controlled by a student organization that is officially recognized by the institution; or
- Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students and is not within the same reasonably contiguous geographic area of the institution.

- Examples of our Noncampus property include the Greek houses (three residential sororities and five residential fraternities), Lubrecht Forest, Blue Mountain Observatory and other areas outside of the University where some of our athletic teams practice, to name a few.
- What is important to know about these properties is we may not own or control these properties at all times, however students use the property for a specific day and time and during that time we have control, so we have to be tracking activity at these locations for when our students are using the space.

PUBLIC PROPERTY

Public property is defined as all public property, including thoroughfares, streets, sidewalks and parking facilities within campus or immediately adjacent to and accessible from the campus. Public property for the University of Montana includes the sidewalk and street surrounding the outer edge of campus. The Kim Williams Trail, Footbridge and dog park areas are also considered public property



SEPARATE CAMPUSES

Institutions must consider additional locations if they meet the following criteria and be classified as a Separate Campus. The criteria include:

- Your institution owns or controls this site;
- It is not reasonably geographically contiguous with the main campus;
- It has an organized program of study; and
- There is at least one person on site acting in an administrative capacity.

Properties that match these criteria are considered separate campuses.

For UM that includes Missoula College West, Bitterroot College and the Flathead Lake Biological Station.



Report Writing is Key!

Information needed to classify clery crimes adequately requires report writers (CSAs) to be providing as much detail about the following in their reports:

- * **Location the crime took place.** If a student reports being robbed while on campus, finding out exactly where it occurred is important. Was it in a student housing facility, or was it on the sidewalk bordering campus or did it occur on the oval? Each of these locations can have a factor in how this crime will be classified for Clery.
- * **Date and time the crime took place along with date and time the crime was reported to a CSA-** some crimes might be reported immediately after they occur, however other crimes might not be reported right away and so it will be important to note when the incident took place when you are making your report.
- * **Details about what occurred-** for example if underage drinking was happening, who and how many were in possession or consuming; or if a person is reporting being assaulted by a partner on campus versus off campus.
- * **The most important thing is to report what is shared with you and putting that exact information in the report.** You do not need to investigate or exaggerate, but more use the words of the person who reported to you and put it in a report.

Campus Security Authority-

Through Clery, Campus Security Authorities have an obligation to report any information that has been given to them about a crime that occurred on UM geography. All employees are mandatory reporters for Title IX, some employees have been identified as Campus Security Authorities. If you were notified about being a CSA, you have annual training to take and need to report any clery crimes that are reported to you to the Clery Compliance Office as soon as possible.

If you are seeing this newsletter, then you are listed as a CSA. You can also confirm this responsibility with the Clery Compliance Professional at kmagnuson@mso.umt.edu

Link for CSA training:

<https://docs.google.com/forms/d/e/1FAIpQLSf3qVytu1yno6hS-vkoPfxo4iSVnvb9OiQ8-PrUIfnuVgjUnA/viewform>



Clery Compliance is a campus wide responsibility. Know your responsibility as a member of the UM campus community.

Questions?? contact Kelly at

*kmagnuson@mso.umt.edu or
406-243-4196*



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