SPACE MANAGEMENT COMMITTEE / MONTHLY SESSION AGENDA

Date: January 5, 2024
Location: Brantly Hall, President’s Room 110
Time: 10:30 AM

Members:
Chair: Paula Short
Secretary: Samantha Romero
VP Representative Members:
Hillary Stowell, Reed Humphrey, Kelly Nolin, Kim Nielson, Andrew Ranck, Rich Huffman
Ex-Officio Members:
Paul Trumbley, Scott Holgate, Amy Capolupo, Maria Mangold, Shannon Brilz, Sheila Wright

1. ADA
   • Discussion about ODE

2. Construction Update
   • View completed 3rd floor of Corbin Hall

3. Outstanding Procedures
   • Lactation procedure – finalize access issue
   • Student Office procedure – review and finalize

4. Action Item Assignments
   • Finalize key procedure
   • Send Emeritus procedure to legal for review and comment
   • Develop “what to expect when moving” guidelines
   • Develop/review accessibility standards
   • Develop written name plate/signage procedure
   • Develop written abandon office procedure