SPACE MANAGEMENT COMMITTEE / MONTHLY SESSION AGENDA

Date: February 3, 2023
Location: UC 225
Time: 10:30 AM

Members:
Chair: Kim Nielson
Secretary: Sam Romero
VP Representative Members:
Hillary Stowell, Reed Humphrey, LeAnn Meyer, Paula Short, Scott Mills
Ex-Officio Members:
Paul Trumbley, Scott Holgate, Amy Capolupo, Maria Mangold, Shannon Brilz

1. Call to Order
   • Welcome / Introduction / Expectations

2. State of Space
   • Current Process
   • FAMIS – Work Order System / Space Module
   • Inventory
   • Challenges
   • Existing Policies / Website

3. Policy / Procedures
   • Needs
   • Control of Space
   • Storage and Safety

4. Structure of Space Committee
   • Space Management Policy Team
   • Space Operations Team
   • “Public” Space / Classroom / ADA Standards Team

5. Next Steps / Open Discussion

6. On the Horizon