SPACE MANAGEMENT COMMITTEE / MONTHLY SESSION AGENDA

Date: May 5, 2023
Location: UC 329
Time: 10:30 AM

Members:
Chair: Kim Nielson
Secretary: Sam Romero
VP Representative Members:
Hillary Stowell, Reed Humphrey, LeAnn Meyer, Paula Short, Scott Mills
Ex-Officio Members:
Paul Trumbley, Scott Holgate, Amy Capolupo, Maria Mangold, Shannon Brilz, Sheila Wright

1. Call to Order

2. State of Space
   • Inventory
   • Website
   • Confidentiality Discussion

*Items highlighted below will be voted on at this meeting*

3. Structure of Space Committee / Team Reports
   • Space Operations Team (met 4/26)
     • Key Procedure
     • Potential Moves / Projects
   • Space Management Policy Team (met 4/27)
     • Emeritus, Adjunct, Affiliated Employees – Office Allocation Procedure
     • Abandoned Office Procedure
     • Grad Students / TA’s
   • Space Standards Team (met 4/28)
     • Dedicated Lactation Room Design Standards / Procedure
     • Control of Instructional Space – Academic & Teaching Lab
     • Classroom / Teaching Lab General Guidelines

4. Next Steps / Open Discussion

5. On the Horizon