# ASCRC Annual Report, 2021-2022

## **ASCRC Membership**

|  |  |
| --- | --- |
| Marc Hendrix, Geosciences (2023) -Chair Mike Monsos, Theatre & Dance (2022) Paul Crockford, MC Health Science (2023) Doug Dalenberg, Economics (2023) Scott Arcenas, History (2023) Anisa Goforth, Psychology (2024) Xi Chu, Chemistry (2024) James Tuttle, Sociology (2025) \_\_\_\_\_\_\_\_\_\_\_\_\_Humanities x2 \_\_\_\_\_\_\_\_\_\_\_\_\_Professional School | Student Members Cassie Williams Emma Wickum (spring)  Ex-Officio Members Nathan Lindsay, Vice Provost Troy Morgan, Associate Registrar Brian French, Executive Director, Office for Student Success |

**Curriculum Subcommittee Members**

|  |  |
| --- | --- |
| Biomedical Science Paul Crockford, Health Professions (Chair) Steve Lodmell, DBS Mark Persehouse, BMED | Education and Fine Arts Mike Monsos, Theatre (Chair)  Georgia Cobbs, T & L  Pamyla Stiehl, Theatre |
| Business & JournalismJohn Freer, Industrial Technology (Chair)  Jeremy Lurgio, Journalism David Firth, Management & Marketing | Humanities & Cultural Studies Scott Arcenas, History (Chair) Matthew Strohl, Philosophy  Nathaniel Levtow, History (previously Liberal Studies) Emily Ruskovich, English |
| Science & Math Marc Hendrix, Geoscience (Chair) Nikolaus Vonessen, Mathematical Sci   Xi Chu, Chemistry | Social & Behavioral Science Doug Dalenberg, Economics (Chair) Chris Muste, Political Science  Mizuki Miyashita, Anthropology Joel Iverson, Communication Studies James Tuttle, Sociology Anisa Goforth, Psychology |

**Committee Responsibilities**

* Study of the undergraduate academic standards and curriculum of the University
* Communicate academic standards and curriculum policies to students, faculty, and the Administration;
* Review and recommend action to the Senate for all proposed alterations to the undergraduate academic curriculum;
* Make recommendations to the Senate regarding undergraduate academic standards and curriculum policies and communicate those standards and policies to students, faculty, and the Administration;
* Review and make appropriate changes to the University catalog.

Note: ASCRC meetings were held on Zoom for the academic year to mitigate the spread of COVID-19. The Committee did not meet every week and often completed business shortly after 3:00 p.m.

## **Annual Curriculum Review**

* ASCRC approved 106 curriculum forms. Among the total were 41 new courses, 50 course deletions, 34 program modifications, 20 level I proposals, and 3 level II proposals, and 1 program move form in the fall. Spring semester an additional 39 proposals were considered, 7 new courses, 17 program modifications, 8 level I and 2 level II items. There were 10 new general education and 4 advanced writing courses approved. ASCRC accepts mostly program-level changes in the spring to provide another window for items to move forward to the Board of Regents. Course changes are normally considered in the fall for timely publication of the schedule and catalog given the additional time required for the common course numbering review by the MUS system.

Subcommittees also conducted the rolling review of general education Ethics, Language, and Language Exemption, as well as follow-up from the past three year’s rolling review of Cultural & International Diversity, Democracy & Citizenship, Literary & Artistic Studies, Historical Studies, Mathematics, and Natural Science. Many courses receive provisional approval until the assessment report is received after the course is next taught. The [tracking spreadsheet](https://umt.box.com/s/64gcwp7i5bt670uep28t4mj3nfa7n9c2) provides status information for the courses.

General Education forms and level I and II forms were reviewed in Coursedog, the new curriculum development software. The contract for Coursedog will expire June 30th, so it is likely the general education and writing course forms will transition back to the word form for the next review cycle. A new curriculum management system has been selected and negotiations are underway.

**Academic Program Form -Level I** - Fall

|  |  |  |
| --- | --- | --- |
| Department | Title | Type of Request |
| Anthropology | [Forensic and Biological Anthropology option](https://umt.box.com/s/3v6htqgb1nn9vulymrdca6j2zhrbcy6m) | Retitle from Forensic Anthropology Option |
| Communication Studies and Journalism | [Certificate in Public Relations](https://umt.box.com/s/rxd27267v0wcmre3p8t3p02e4xkoxcf6) | New Certificate |
| Geography | Geography Department | Termination |
| Theatre and Dance | [Dance Wellness](https://umt.box.com/s/cejlks7igw1o10c855ledy27jezgfh3s) | New Certificate (12/9/21) |
| Theatre and Dance | [Dance BFA](https://umt.box.com/s/7e4vulwxi94nukv18btoa6nl6ypasau4) | Moratorium (12/9/21) |
| Theatre and Dance | [Dance Education Minor](https://umt.box.com/s/hw4pe26g96lr48a2ne1o1i0jtxcpb0y9) | Moratorium (12/9/21) |
| Theatre and Dance | [Musical Theatre Performance](https://umt.box.com/s/txfqag7wujjw2p2d8as3i7h35jsch8vr) | New Minor (12/9/21) |
| Theatre and Dance | [Pre-Dance Therapy](https://umt.box.com/s/nstxces2a0h6cx0101na9wxsslmex5np) | New Option in Dance BA |
| Management and Marketing | [Management & Entrepreneurship BS](https://umt.box.com/s/yjiqd6krr7s6r78dgjsjo6ry7xvi22xf) | Retitle to Business Management BS |
| Integrative Physiology and Athletic Training | [Certificate in Sports Coaching](https://umt.box.com/s/jmpk3qabtmt9aoe08l8ck64uguzfhrn0) | New certificate |
| Integrative Physiology and Athletic Training | [Certificate in Wilderness Emergency Medicine](https://umt.box.com/s/t0auilpl1ryy4mocg8t4rxlnd6cu0iy5) | New certificate |
| Integrative Physiology and Athletic Training | Certificate in Athletic Injury | New certificate |
| Public Policy and Administration | Certificate in Public Policy | New Certificate |
| MC: Business Technology | [Medical Information Technology AAS](https://umt.box.com/s/6ru8kawzyvc9k2oxvwfz5k0nytgl4dag) | Online Delivery |
| MC: Business Technology | [Medical Reception CERTAS](https://umt.box.com/s/4071lui2fla70it14eus5zliq3r7kron) | Online Delivery |
| MC: Business Technology | [Paralegal AAS](https://umt.box.com/s/tpz9cae881sjcqv4nnaovunviw8bb564) | Moratorium |
| MC: Business Technology | [Information Technology and Cybersecurity AAS](https://umt.box.com/s/lnxgqifa574o9q3jwd5i5kism7n01avr) | Retitle from Information Technology AAS |
| MC: Health Professions | [AA – Speech Language Pathology Assistant Concentration](https://umt.box.com/s/1ovnl6l7f3kgid3u7n1lhr77q7x6x2cv) | New concentration |
| MC: Industrial Technology | [Manufacturing Certificate of Technical Skills](https://umt.box.com/s/h3pdrosma92agdwe5hcmlz0hp195aq88) | New Certificate |
| MC: Industrial Technology | [Information Technology and Cybersecurity AAS](https://umt.box.com/s/lnxgqifa574o9q3jwd5i5kism7n01avr) | Retitle from Information Technology AAS |

Academic Program Form-level I Spring Approvals

|  |  |  |
| --- | --- | --- |
| Department | Title | Type of Request |
| College of the Arts and Media | Certificate in Creative Entrepreneurship | New Certificate |
| Visual and Media Arts | Certificate in Graphic Design | New Certificate |
| Public Health | Health Behavior Coaching Certificate | Moratorium |
| MC: Applied Arts and Science | Chemical Addiction Studies Certificate of Technical Studies | Online Delivery |
| MC: Business Technology | Legal Studies CERTAS | Online Delivery |
| MC: Business Technology | Food Service Entrepreneurship and Hospitality AAS | Retitle from Food Service management AAS |
| MC: Health Professions | Certificate in Clinical Medical Assistant | New Certificate |
| MC: Health Professions | Certificate in Pre-Health Professions Studies | New Certificate |

#### Academic Program Form-level II

|  |  |  |
| --- | --- | --- |
| Department | Title | Type of Request |
| Geoscience | [Earth, Water, & Climate Science BS](https://umt.box.com/s/o3icofkuxfx6fac88kquyu1flchcs14e) | New Program |
| Philosophy | [Philosophy and Law Concentration](https://umt.box.com/s/jzxpdjzycysuho5nvjme5g8f1z11nrzr) | New concentration |
| Philosophy | [Environmental Philosophy](https://umt.box.com/s/vbqz243qzsxbcxhcjboar4klhsu88xfh) | New concentration |

### **Academic Program Form -Level II - Spring**

|  |  |  |
| --- | --- | --- |
| Department | Title | Type of Request |
| Visual and Media Arts | BFA in Audio and Media Design | New Program |
| College of Education | Institute for Early Childhood Education | New Institute |

### **Program Move**

|  |  |  |
| --- | --- | --- |
| Department |  |  |
| Communication Studies | College of Humanities and Science | College of the Arts and Media |
| Computer Science - withdrew |  |  |

**Curriculum Review issues**

* There were several follow-up communications regarding the proposed move of the department of Communication Studies from the College of Humanities and Science to the College of Arts and Media. The financial analysis was misleading given the colleges had different expense to revenue(ER) ratios (49% vs 57%). Although the Journalism faculty voted to approve the move, the faculty in the other departments in the college did not. So the Dean was asked to have the faculty vote as evidence that the faculty were consulted as required by the procedure.
* Dean Tim Nichols and Professor Erin Saldin met with ASCRC on 11/2/21 to discuss concerns regarding the program modification for the Davidson’s Honors College. Chair Hindrix sent a follow-up message with remaining concerns which included lack of clarity in the written proposal and the lack of sufficient consultation with faculty regarding the proposed changes. He and Professor Dalenberg had a subsequent meeting with them given their reaction to ASCRC’s recommendations. To alleviate the adequate communication concern, Dean Nichols held an open Zoom meeting for which no faculty attended. Nichols also sent a memo to clarify the intentions of the original proposal. It clarified the number of experiential learning electives and included [amended catalog language](https://umt.box.com/s/7vwbmrwt654z8ahyyo4mm9hh3bethu5f) to reflect the proposed programmatic changes.
* The proposed certificate in Science Communication was sent back for improvement.

### Common Course Numbering Issues

* A handful of new courses approved by ASCRC had retired course numbers that cannot be used for 10 years after the last time the course was taught. Unfortunately, the CCN tracking system is the only place where the retired courses are listed and faculty do not have access to the information. The following course numbers were changed after checking with the proposers in order to enter the courses in the CCN tracking system.
  + SOCI 424 (number retired)-change to 422
  + GEO 311 (number retired)- change to 316
  + GEO 306, 307, and 308 (numbers retired )- change to 321, 322, and 323
* EDU 456 Literacy Practicum K12 – EDU 448 Advance Assessment, Diagnosis & Instruction (Western) / EDU 355 Reading Junior Field (MSU-B)
* PTRM 401 Risk Management – Recreation Management Course (MSU-B)
* SOCI 440 Deviant and Criminal Behavior – SOCI 327 MSU / CJUS 427 (MSU-B & MSU-N)
* Media Arts requested a slate of course deletions for classes the department does not offer. However, MART 214 and 232 are offered by Missoula College and thus will not be deleted.

### Transfer Pathways

ASCRC considered the following pathways and they were approved.

* [Biology](https://umt.box.com/s/az0cztqrubxqrwueso1ndabaw1mc9q23)
* [Chemistry](https://umt.box.com/s/ndfr6etyvkijg30du2ah35s6y3hsgrcr) (Science)
* [Computer Science](https://umt.box.com/s/ank66c6566ywe0oic8qg3ayls1lzvrcm) (Science)
* [Elementary Education](https://umt.box.com/s/mzp9rsfqvw6lppzli863797qktkpqfc0) (Education & Fine Arts)
* [Psychology](https://umt.box.com/s/r43oqzwaq2sz491e6epp5knbuzq8kk0k) (Social Science)

## **Procedure and Policy Review items**

* + Dawn Barnhart from the Registrar’s Office presented a [Proposed](https://umt.box.com/s/vp1sn0qjjcvaos4fsgn8dlgd00o2kxgq) update to the withdrawal policy at the 9/14/21 meeting. It was approved.
  + Brigitta Lee, International Admissions Counselor presented the [Request to waive English proficiency testing requirements for international students whose secondary schooling is in English](https://umt.box.com/s/ewb1dy221w7v4vuwo947nbhaskakq4tr) at the 9/14/21 meeting. It was approved.
  + [Revised Policy 203.50](https://umt.box.com/s/khwc5lcw9nicnqa9gzn3moa0496664xd) Graduation and General Education Appeals Committee General Policies and Procedures was approved at the 9/14/21 meeting. The revision adds a reporting function to the policy
* [Revised Writing Appeal Procedure](https://umt.box.com/s/l9ef4fdanh2kcizz7l1fi5jhcd99cdtw) (10/26/21)
* [Revised Special Topics Course Procedure (201.90)](https://umt.box.com/s/0h5k6n3hil79xs1x7xdavwgj31rz791a) (10/26/21)
* [Updates to Program Modification Form](https://umt.box.com/s/p0mffzn8yajb94kem1js1hma6herxzxm) (11/30/21)
* The course description for WRIT 201 was updated with ACT Score Changes. (2/8/22)
* Revised [policy 201.70](https://umt.box.com/s/669u4nyid7gmapd4kmtgw9qda07zmj8v), Principles of Quality Online Courses (2/15/22)
* [Revised Certificate Guidelines](https://umt.box.com/s/jrbc93eal1swlaw40evivgonfk4p71ol) (4/12/22)
* [Writing Requirement Catalog Language motion](https://umt.box.com/s/zo1te63cben3moq2ala1hrrbh4yvznmn) adds the learning outcomes for Intermediate and Advanced Writing to the course listing.(4/12/22)
* Processing the Dormant Course Report, Dual Enrollment Report, and Experimental Course Report are pending and will be on the agenda early next academic year.

## **Other Communication / Discussion Items**

* Missoula College’s draft [DEI syllabus statement](https://umt.box.com/s/0c8c97div3mnb3bk5ls59tfmsz58cv3u) was provided to the Committee as information and discussed at the September 14th meeting. A small workgroup was created to work on drafting a sample statement that could be made available to faculty. The Workgroup was expanded to a Taskforce and chaired by Vice Provost Lindsay. Professor Goforth represents ASCRC on the Taskforce. She chaired the Syllabus Statement Subcommittee. There is also a Unit Standards Subcommittee, which is exploring ways to integrate DEI into unit standards, and a Faculty /Instructor Resources Subcommittee. [Syllabus Statement](https://umt.box.com/s/aerarlcdfafxxs3lzzltpyx2dpntlo48) (3/15/22) A [revised document](https://umt.box.com/s/zsy93by7lqtapg1hkexbdvvjo1v56l73) was sent for feedback via email on 4/22/22.
* Executive Director French requested faculty participate and encourage colleagues to participate in the [early-alert notification](https://www.umt.edu/navigate/early-alert/default.php)
* **OCHE Director of Academic Policy and Research, Joe Thiel** joined the committee to discuss the transfer pathway initiative at the 9/28/21 meeting. OCHE is working to improve students transfer experience by creating a transfer web portal, easy transfer application and major transfer pathways. The system-wide Faculty Learning Outcomes Councils (FLOCS) will be reconvened in the most popular disciplines to develop pathways for transfer students to minimize credit loss upon transfer. The existing articulation agreements will not be replaced by pathways. OCHE hopes to set up a process over time to keep the pathways current. A notice will be sent to FLOCs each September to make any edits to the pathways. Draft transfer pathways have been created for Chemistry, Computer Science, Elementary Education and Psychology.
* ASCRC received regular updates from member Scott Arcenas regarding the General Education Ad Hoc Committee for which he also serves. These included the [revised charge](https://umt.box.com/s/lol91a7f9e2rjxb9lixpulkh7tyoe94m) on October 12th, 20201 and the [General Education Ad Hoc Committee Guiding Principles](https://umt.box.com/s/gk3dw5i8sz0clglv4bdk3gqrmy5hxm7w) on October 26th, 2021. The committee shared the draft model with academic units (MC, CAM, H&S) that teach most of the general education curriculum to gather feedback. The feedback will be incorporated and additional meetings will be held with non-academic units like ASCRC, OCHE, etc. The draft model includes several core courses along with various pathways that are based on the GLI global themes and some iteration of breadth requirements similar to the existing gen-ed requirements.
* ASCRC Discussed the [Civic Knowledge Initiative](https://umt.box.com/s/gbdn3hv7b59mnghfivu88wmkij1pzip2) / [ASUM Supporting Resolution](https://umt.box.com/s/87ozhlszyfo3fdtmz5hc3x0a5efwigy5) at the October 12th 2021 meeting. The proposers were made aware of the various issues surrounding an exam requirement given the campuses previous UPWA exam. Further consideration of the CKI falls under the purview of GEAHC and the General Education Committee. Implementation of the CKI will likely take longer to incorporate into gen ed requirements than anticipated.
* Associate Registrar Morgan noted that many UM majors also have education endorsements, however, these are awarded by the Office of Public Instruction, not the University. The current method of tracking is difficult to manipulate and not conducive to tracking data, so the Registrar’s Office will create separate minor codes for every minor that offers a teaching endorsement so that a history minor and a history education minor, for example, have separate codes. This will enable the curricula for teaching majors and minors to be manipulated separately from the non-teaching versions, which will allow for greater flexibility and transparency.  
  + - * **Julie Wolter, Associate Vice Provost for Innovation and Online Learning**- [Micro-credential pilot process](https://www.umt.edu/umonline/services-and-support/microcredentials_faculty/) update (2/8/22)  
        Currently, a formal faculty review process is missing from micro-credentials programming. Now that the pilot review process is coming to an end, it is time to think about the appropriate process. Pilot micro-credentials are not entered into Degree Works so tracking is problematic.
      * **Mary Kreta, Vice President for Enrollment Management and Strategic Initiatives and Brad Goan, Senior Advisor for Strategic Innovation, Enrollment Management** provided an overview of the Strategic Enrollment Planning (SEP) process. (2/15/22)
      * **Professor Lauren Fern** joined ASCRC to provide an update on Math placement at the 3/15/21 meeting. One of the best indicators for success in math is high school GPA coupled with SAT and ACT scores. This method will be used for placement through Applied Calculus but not for Calculus I. For students who do not place through that method or who have AP or transfer credits, the Ed Ready placement system will be used. After the initial assessment, Ed Ready indicates which courses the student could place into, and it provides a study plan to give the student an opportunity to work through the exact skills they need to improve. This will allow them the opportunity to place into one or two levels higher than they would with the original assessment. Professor Fern, among others, is developing an in-house calculus placement test for students who place high enough on the Ed Ready initial placement.

## Appendix

### Graduation Appeals