# Graduate Council Meeting Minutes

February 28, 2018, GBB 202, 12:00 – 1:00 PM

*Members Present:* B. Baker, L. Broberg, F. Brown, M. Corkish, C. Dumke G. Morrel, C. Palmer, C. Nelson, S. Ross, R. Smith, N. White
*Members Absent/Excused:* J. Farnsworth, K. Harris C. Fitspatrick, M. Murphy S. Stan, J. Wiltse
 *Ex-Officio Present:* A. Kinch, N. Lindsay V.P. Whittenburg

Call to Order

* The minutes from 2/21/18 were approved.

## Business Items

* The Council reviewed and approved the draft invitation letter to President Bodnar. It will be sent with an overview of graduate programs (documents appended). He has not yet responded to the initial invitation. Vice President Whittenburg and Associate Dean Kinch will meet with the President before he attends Graduate Council.
* The revised graduate increment procedure was briefly discussed. Professor Nelson will edit the appendix section to tie the examples back to the policy / guidelines. She asked that members send her examples of good graduate increments. There is not a current example that meets all the criteria. The final draft will be circulated to members for edits by the end of the week. Once it is finalized the Graduate School should send it to program directors and department chairs.
* The spring calendar is not yet set given the uncertainty of the curriculum and Bertha Morton review numbers, or whether President Bodnar accepts the Council’s invitation. We should have a better idea of the workload next week. The Council will not meet for a few weeks to allow subcommittees to do their work.
* Associate Dean Kinch asked whether member’s programs had academic discipline procedures. Most did and some are in the process of developing. He asked that he be sent the procedures. The Graduate School has a policy. Programs can have more stringent practices, but these should be in writing to be enforces. He would like Legal Counsel to review the policies to ensure the University is sufficiently protected, given UM’s decentralized administration of graduate programs. In the future he will send a correspondence with guidelines for best practices.

## Adjournment

The meeting was adjourned at 12:32 p.m.