

Procedure **Film Studies Course
Scheduling Guidelines**

Procedure Number: 201.55
Date Adopted: 4/12/11
Last Revision: 4/12/11
Approved by: ASCRC

Instructors teaching a course that incorporates the study of film are asked not to confuse the time spent showing a film with time ordinarily spent on lecture and discussion. With this in mind, it is recommended that those employing three credit film courses on a regular basis in autumn and spring semesters seek the Registrar's assistance in setting up scheduling times along the lines of the following options.

- 1) two 80-minute sessions per week with an additional 160 minute session scheduled (in the evening, most likely) for a film viewing;
- 2) three 50-minute sessions with an additional 160 minute session scheduled (in the evening, most likely) for a film viewing;
- 3) two 160-minute sessions per week

Rationale:

Allow adequate time to view a film per week without cutting significantly into the instructor's contact time. However, an instructor might not choose to show a film a week or might choose to show, for instance, two films one week and none another. Instructors are encouraged to think of the additional class time (beyond the normal 150 – 160 minute schedule) as being available for their discretionary use, to be filled when needed and to be shortened or deleted when not.