
Procedure **Minors Policy**

Procedure Number:	203.80
Date Adopted:	10/21/80
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Reference:	BOR Policy 303.1, UM Catalog Language-Major and Minor Requirements
Approved by:	Faculty Senate

A minor is a coherent program of study as defined by a department or program. Minors are earned by students who successfully complete this prescribed and approved group of courses in a field of study outside their major.

The Board of Regents and UM stipulate that minors must contain at least 18 semester hours but no more than 30 semester hours of credit at least one-third of which must be at the upper-division level. In counting hours required for a minor, classes that are prerequisites and fulfill a General Education requirement may be excluded from the total. The rationale is that students must meet General Education requirements so these hours should not necessarily be counted in the total. Certain minors require more specialized training in order for students to succeed in subsequent coursework. Some students may have to meet different General Education requirements than those in their major in order to earn a given minor, but that is an individual student's choice.

Other course requirements in a minor include: To successfully complete a minor a student must earn a 2.0 or greater grade point average in courses in the minor and a "C-" or better in all classes that are used to satisfy the prerequisite or required courses in a minor.

- Administrative considerations in offering a minor include: Courses and other requirements for minors must be stated in the catalog. Classes that are prerequisites and fulfill a General Education requirement should not be listed separately. For example, foreign language minors should not list 100 level language requirements separately, but should note that Language 101-102, or equivalent, are prerequisites to the minor if appropriate.
- Adding a minor where a major exists is a Level I proposal; adding a minor where a major does not exist is a Level II proposal
- Minors where no major exists require a host department for administration.
- Degree minors are optional unless required by a student's major department or school.
- Degree minors shall be open to all students.
- Teaching minors are separate entities from degree minors.