

ASCRC Meeting Minutes 10/23/18

2:00 GBB 225

Call to order

Members Present: H. Arens, A. Belcher, E. Brown, B. Carpenter, D. Coffin, M. Corkish, G. Cobbs, N. Greymorning, M. Hendrix, J. Iverson, S. LeBihan, D. Parsons, K. Sugden, N. Vonessen
Ex-Officio Present: J. Hickman, B. French, N. Lindsay
Members Excused: E. Gagliardi, B. Holzworth, V. Hopkins, T. Morgan
Guest: Cameron Kia-Weix (Kaimin)

- The minutes from the 10/16/18 meeting were approved.

Communication

- Business & Journalism and Education & Fine Arts Subcommittees are scheduled to present next week.

Business Items

- The Humanities Curriculum Review Summary appended was approved. Follow-up is pending on several course forms. The subcommittee had concerns about the title on AAST 208H, IRSH 265 and 382. With the exception of IRSH 381 and 382, the syllabi of the 10 Irish Studies course require revisions to include learning outcomes. The Irish Studies Program has funding from the foundation. The courses will be offered intermittently. Professor Arens will communicate with the proposers. The Subcommittee also was concerned that HONR 320E which was submitted for a title change may no longer meet the criteria of the Ethics designation. It is unusual to have a research seminar fulfill a general education requirement. Camie will send the syllabus to the General Education Committee.
- Follow-up was received on the following proposals in Biomedical Sciences and they were approved.

AHMA 280 U	Med Assist Exam Prep	New course
BIOH 366 U	Human A&P I Lab	New course
BIOH 371 U	Human A&P II Lab	New course
BIOE 403 U	Comparative Vert Anatomy	Change credits, title

- Camie Researched the NPAD rubric issue and found that the Non-profit Administration Courses were included on a program modification for the MPA to create a PAUD rubric

for the Public Administration Courses. OCHE did not approve the PAUD rubric for the Non-profit Administration Courses, but recommended the NPAD rubric. This was communicated back to the proposer of the PAUD rubric and was entered into the system by the Registrar's Office. The Political Science chair at the time signed the request for the PAUD rubric. Since then the Chair has changed and it may not have been obvious that the new rubric would apply to the courses for undergraduates as well because they are 400 UG courses. The form was not reviewed by ASCRC, because it was submitted for the MPA. According to common numbering rules, courses can only have one rubric and number. It is unclear whether ASCRC should take any action. There is ongoing tension between Political Science and the Public Administration due to the pending move to the Law School.

- Student member, Baily is currently enrolled in a Political Science / Non-profit Administration Service Learning course and just found out that there is a 15 hour service learning component that was not included in the description of the course. She is taking 20 credits this semester and would not have signed up for the course knowing the extra time commitment. Registrar Hickman did a quick search during the meeting and found approximately half of the 36 courses did not include the required service hours. One of the course descriptions simply indicated that an audition was required. The course description should be standardized. Camie will contact the Academic Enrichment Office about the issue. The professors offering the courses should be contacted to update the course descriptions. Students need to know the time commitment in order to plan their schedule.
- IRSH 391 (382), Rockin' Rebels: Popular Irish Music from Traditional to Punk was approved. The course is proposed to become permanent but is being offered this spring as an experimental course. The course fulfills the intermediate writing criteria and the instructor would like the students to get credit for intermediate writing. Because this is an exception to the normal timeline and students are already registering for the course Registrar Hickman clarified that the department will need to communicate to the students to re-enroll in the course once it has been set up with the writing designation. This cannot take place until the course is approved by the Faculty Senate at the November meeting.
- Members were sent the Dual Enrollment Report as information. The Dual Enrollment Procedure was updated two years ago to include reporting, so ASCRC would be aware of the courses offered. This is something the Advanced Options workgroup is interested in. The courses are now offered free of charge to high school students through an effort by the Commissioner's Office. It is unclear how this discount is counted. There is still an administration cost for the courses. Jordan Patterson is researching the funding source through Administration and Finance and Provost's Office.

- The Advanced Options Workgroup is working to centralize the information about Prior Learning possibilities. Professor Coffin is working on a website so there can be one gateway for students. The next meeting is on November 19th.
- The Withdrawal Workgroup met last week. The essential step in the workflow is the exit interview. Students need to understand the consequences and options. The Workgroup is still waiting to talk with SARC and IT. A priority is to get the information to students and their parents during orientation. Faculty need to be educated as well.
- Professor Vonessen has a student that did not file for graduation, but has met all the requirements. He wanted to know whether the Registrar considers late graduation applications. The Registrar does consider them and asks the students to provide a reason for why they did not apply. Often the reason is that they didn't realize they had met the requirements. The Registrar's Office never forces students to graduate.

The graduation application should be electronic; there should be a tab in Degree Works. There are proposals to modernize functions, but some require resources. The support of faculty governance could help move the proposals forward.

Good and Welfare

- Professor Coffin said a few words about working with John McCormick, who recently passed. He was hard working and dedicated to the university.
- Spring registration is underway. Please encourage students to enroll for their spring courses.
- Volunteers are needed for the University United Food Friday event in the University Center Ballroom from 1:00-4:00 p.m. The community in service project will create 50,000 meals to benefit Missoula families.

Adjournment

The meeting was adjourned at 3:41p.m.

Humanities Curriculum Summary

Level II	Ethics minor	Philosophy
Level I	Film Studies Option/Concentration in English MORATORIUM	English

Program Mod	English - Teaching Option/concentration	add options for Linguistics requirement
Program Mod	History BA	changing geographic distribution requirements
Program Mod	History Minor	removing geographic distribution requirements

Modern & Classical Languages & Literatures		
SPNS 331 U	Latin American Culture	Change description, learning outcome, title
SPNS 400 UG	Intro to Spanish Linguistics	Change description, prereqs, title
Philosophy		
PHL 318 U	Applied Logic	New Course
MC: Applied Arts and Science – Writing		
BIOB 210 U		
Davidson Honors College		
HONR 320E U	Art of Inquiry	Change title