UNIVERSITY OF
MONTANA

Financial Aid Office
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Bachelor's Degree Max Credit Review to Extend Federal Financial Aid Eligibility

Name:_____ UM ID#:_____

Address:_____ City:_____

State:_____ Zip Code:_____ Phone#:_____

This form is used to determine whether a student will continue to be eligible for federal financial aid as detailed in the maximum time frame section of the SAP policy on UM's Financial Aid Maintaining Eligibility page (www.umt.edu/finaid/maintaining-eligibility).

Special Notes:
- Students can only receive aid for courses required for their program which usually includes an option but not a minor.
- Students enrolled in dual degrees or dual majors must complete the requirements for one of the degrees in the required time frame. Once the requirements for one bachelor's degree have been met the student will be treated as a post-baccalaureate student for aid purposes regardless of whether they formally apply for the degree.
- Students who appeal and have their eligibility extended are expected to complete their degree within their revised credit limit. If the student does not pass all their classes or does not complete their degree within the extended credit limit because they take additional course work not required for their degree, they may need to apply to extend their credit limit again and may not receive approval under the revised plan.
- If a student only has one remaining course that is less than six credits, they will not be eligible for federal student loans for that semester so students should plan accordingly.
- There are limits to the number of terms a student can receive a federal Pell Grant and to the amount that a student can borrow through the Federal Direct Student Loan program. If those limits are reached, a student is no longer eligible for aid from that program even if overall federal aid eligibility is reinstated.
- If a student has reached the max credit threshold and they are also on financial aid suspension, they should submit this max credit form and the SAP Appeal Form. The max credit form will be reviewed first. If the student can still complete the degree within the required time frame, then the SAP appeal will be submitted for review by the appeals committee.

_____ If you have submitted a Graduation Application to the Registrar's Office check this line and go to step 5.

Attachments: Must be submitted with this completed form

_____ General Education Requirement worksheet with satisfied General Education requirements indicated.

_____ Student's major (and option) specific Major Advising worksheet with satisfied major requirements indicated.

Note: Steps 1 - 4 should be completed with student's advisor's assistance

Step 1: UM General Education Requirements (GER)

Attach a copy of the UM GENERAL EDUCATION REQUIREMENTS (GER) worksheet. All courses you have taken or are currently taking that will satisfy a GER must be noted on the worksheet.
Access the GER worksheet at UM's Undergraduate Advising Center's General Education Requirements webpage (www.umt.edu/general-education).

Step 2: Major Requirements

Major:_____ Option:_____

Attach a Major Advising worksheet specific to your major (and option), provided by your department. All courses you have taken or are currently taking that satisfy a Major Requirement must be noted on the worksheet.

Step 3: Degree Plan

Number of credits still needed to earn Bachelor's degree:

From MAJOR ADVISING and GER WORKSHEETS add together the number of credits still needed per category. Include all courses in which/for which you are currently <u>enrolled</u> and/or <u>registered.</u>

MAJOR Credits: _____ cr.

GER Credits: _____ cr.

OTHER Credits: _____ cr.

TOTAL Credits: _____ cr.

OTHER Credits: Indicate the number of credits and the sub-category they belong to.

ELECTIVE: _____ cr.

MINOR: _____ cr.

2ND MAJOR: _____ cr.

Upper Division (UD) Credits

UD Credits Earned:

TRANSFER UD Credits: _____ cr.

UM UD Credits: _____ cr.

UD Credits To-Be-Earned:
From MAJOR ADVISING and GER Worksheets

MAJOR UD Credits: _____ cr.

GER UD Credits: _____ cr.

OTHER UD Credits: _____ cr.

ELECTIVE   MINOR   2ND MAJOR

(Circle which sub-category any OTHER UD Credits belong to)

Sum of All UD Credits: Earned and To-Be-Earned**

TOTAL UD Credits: _____ cr.

Total UD Credits ≥ 39cr ☐ **YES** ☐ **NO**

Total credits toward degree:

Transfer Credits: If Applicable

MAJOR Credits: _____ cr.

GER Credits: _____ cr.

UD Credits: _____ cr.
(Not in MAJOR or GER)

UM Credits Earned:

MAJOR Credits: _____ cr.

GER Credits: _____ cr.

OTHER Credits: _____ cr.

*UM Credits To-Be-Earned**:*

MAJOR Credits: _____ cr.

GER Credits: _____ cr.

OTHER Credits: _____ cr.

Sum of All Credits Above:

Total: _____ cr.

** **To-Be-Earned** credits are any credits in which you are currently enrolled, for which you are currently registered and any course you plan to take, include courses with I or N grades only if you will have it completed by your expected graduation date. DO NOT INCLUDE failed or withdrawn courses in calculations.

Step 4: Certification of Department Chair or Authorized Designee

I certify that the information provided on and with this form is accurate to the best of my knowledge.

_____
Department Chair/Designee Signature   Date   Department

_____
Printed Name   Phone #

Step 5: Student Certification

I have read the notes on the first page and understand that erroneous or inaccurate information may put aid eligibility at risk in both the current and future semesters.

_____
Student Signature   Date