## Reference/Reviewer Login instructions

Update: April 2<sup>nd</sup> 2024

If a student has requested that you be a reference or you have been assigned to a review group you will receive an email with a link to login to the scholarship portal. Once you click on the link you will be brought to a webpage with a button "Continue with Blackbaud ID". Click this button and it will bring you to the Blackbaud website to login through their MFA.

Welcome	)
account, sign	in with your Blackbaud ID (BBID). If you don't have a BBID, select Sign
Jp and creat	e an account using the email address where you received your invitation:
	jere i san a s
Note: You mu	ust use when creating or signing in to your
	······································
Blackbaud ID	) to accept this invitation.
Blackbaud ID	to accept this invitation.
Blackbaud ID	to accept this invitation.
Blackbaud ID	to accept this invitation.
Blackbaud ID	to accept this invitation.

Please note: As of March 1<sup>st</sup> 2024, all References and Reviewers are required to set up a Blackbaud ID (Multi-Factor Authentication). You will be brought to the page above If it is your first time logging in as a Reference or Reviewer, with the new Multi-Factor Authentication, you will click on the button "Continue with Blackbaud ID". It will bring you to a new page.

blackbaud	
	Sign in
	Email address
	Password
	Forgot password? Remember my email
	Sign in
	or
	G Sign in with Google
	Sign in with Apple
	Need an account? Sign up
	Need help? Have questions?

If it is your first time here you will click on Sign up. If you have already created your account, you will continue logging in with the password you set up. Once you log in and approve the Multi-Factor authentication it should log you directly into the scholarship portal to view the applications you've been asked to review.

If you have any questions regarding how to login or if you do not see any opportunities to review please reach out to the Financial Aid office at <u>fascholarships@mso.umt.edu</u>.