



**CONSORTIUM AGREEMENT FORM - University of Montana**

A consortium agreement enables you, the student, to receive financial aid while concurrently enrolled for courses at your degree granting institution (home institution), the University of Montana (UM), and another institution (host institution). This allows your eligibility for financial assistance to be based on the total credits being attempted at both institutions for the semester or term.

**Consortium Steps:**

1. Complete and sign the Student Information Section on this page. Consortium agreements must be submitted as soon as possible, but no later than two weeks before the end of the term.
2. List the courses being taken at Host institution and your UM Academic Advisor must sign the form stating your transfer credit hours will count toward your certificate or degree at UM (see section below).
3. Send or take this form to the Financial Aid Office at the Host Institution for completion and signature.
4. Have the Host Institution return this form to the financial aid office at UM.

**TO BE COMPLETED BY THE STUDENT**

Student Name		Student ID	
Student Address		City	State Zip
Student Telephone number		Student Email address	
Name of <b>Home</b> Institution (degree granting) University of Montana (UM)		Home: Date Semester Begins	Home: Date Semester Ends
Student's Major/Program			
<p><b>Student Certification – I acknowledge that:</b></p> <ol style="list-style-type: none"> <li>1. Either the Host Institution or UM may decline to participate in this consortium agreement.</li> <li>2. I must be enrolled in a degree or certificate program at UM, and that courses I am taking at the Host Institution must be transferable and apply toward my degree at the UM.</li> <li>3. I have attached proof of my registration at the Host Institution.</li> <li>4. I will receive financial aid from UM and all financial aid records for this period will be maintained at the financial aid office at UM.</li> <li>5. I will notify the financial aid office at UM within 10 days of any changes in enrollment status at either institution.</li> <li>6. I will be responsible for repayment of financial aid, including loans, received based on this consortium agreement if I:             <ol style="list-style-type: none"> <li>a) Drop a course during a refund period,</li> <li>b) Withdraw (officially or unofficially), or</li> <li>c) The host institution credits are not transferred to UM.</li> </ol>             I understand that if any of these occur, I will not be eligible to receive financial aid for future periods of enrollment at UM until repayment has been made.           </li> <li>7. All credits taken at the host institution must be transferred to UM, and will be used to determine my Satisfactory Academic Progress as a financial aid recipient. Additionally, I understand that financial aid for future terms will not be released until transfer credits have been received and satisfactory progress has been met. Please review the UM Satisfactory Academic Progress policies at <a href="https://www.umt.edu/finaid/maintaining-eligibility/default.php">https://www.umt.edu/finaid/maintaining-eligibility/default.php</a></li> <li>8. It is my responsibility to arrange for payment of costs at the host institution, including tuition, fees, and books, until funds can be disbursed by UM. Disbursement of financial aid funds will follow the UM schedule. You must follow the regular payment procedures at both institutions to insure that your bills are paid by the required deadline dates.</li> <li>9. I authorize the host institution to release enrollment, financial, and academic information to University of Montana Financial Aid Office.</li> </ol> <p>By signing below I, the student, certify that I have read and understand the procedures and requirements of the consortium agreement. I agree to comply with these procedures, and understand that noncompliance will result in a loss of financial aid.</p> <p>Student Signature: _____ Date: _____</p>			

\*\*\*\*\* Continue to 2<sup>nd</sup> page \*\*\*\*\*

