

*All incoming freshmen are required to live in the Residence Halls for their first academic year at the University of Montana. Freshmen requesting to be released from the Board of Regents residency policy must complete the following process for review.*

### Student's Information:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_ Contact Phone #: \_\_\_\_\_

Semester: \_\_\_\_\_ Have you submitted a housing application?  Yes  No

### Residency Policy:

The State of Montana Board of Regents of Higher Education has a residency policy that requires all students with less than 30 earned college credits reside in the Residence Halls unless this requirement has been waived by the specific university. At the University of Montana, exceptions to this policy are determined on a case by case basis by the Director of UM Housing. Please note high school AP credits do not count towards the 30 earned college credits.

### Release Process:

Release from the Freshman Residency Requirement is not guaranteed for any reason and all releases are at the discretion of the Director of UM Housing. Please review this Release Request Form in its entirety for release guidelines, policy, and procedure. Requests will not be reviewed unless all necessary documentation is attached.

#### The student must submit the following:

- Completed Freshman Residency Release Request Form.
- A letter from student explaining why they should be released from the residency requirement.
- If under the age of 20, a letter from student's parent(s) or legal guardian(s) supporting the student's request to be released from the residency requirement must also be submitted **in addition to** the letter from the student.
- Any additional documentation supporting the student's request.

#### Release request materials may be submitted to one of the following:

**By Email:**  
housing@mso.umt.edu

**By Fax:**  
(406) 243-2344

**By Mail or In Person:**  
UM Housing Office  
101 Turner Hall  
Missoula, MT 59812

### Reason for Request:

- Medical** - Supporting documentation must be provided from Disability Services for Students.
- Live with Family Member** - Please provide signed statement from the family member.
- Unforeseen Financial Hardship** - Please provide documentation supporting hardship.
- Live in Greek Housing (Spring Semester Only)** - Please include house name: \_\_\_\_\_
- Other:** \_\_\_\_\_

*By submitting this request form and supporting documentation, I agree that the information provided is true and accurate to the best of my knowledge. Submission of false information could result in disciplinary action by the University of Montana and denial of residency policy release. I understand release is not a guarantee. If denied, I understand my registration will be on hold until a completed application for the Residence Halls has been submitted.*

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Office Use Only

Received: \_\_\_\_\_ Age: \_\_\_\_\_ Hometown: \_\_\_\_\_ Conduct: Y / N Transfer: Y / N

Credits Enrolled: \_\_\_\_\_ Credits Earned: \_\_\_\_\_ GPA: \_\_\_\_\_ Academic Status: \_\_\_\_\_

Approved  Denied - Reason: \_\_\_\_\_ Notified: \_\_\_\_\_