**KRELF Committee Meeting Minutes**

*Date*: 5/6/2015

*Time*: 1 to 2:30 pm

*Location*: UC 223

*Members*: Brian Kerns (Facility Services), Robin Saha (Environmental Studies), Dennis Daneke (Missoula College), Rosi Keller (Admin. and Finance), Peter McDonough (Student), Grant Myhre (Student), Abby Huseth (Student), Max Nelson (ASUM), Taylor McDermott (ASUM), Chris Olsen (ASUM Sustainability Coordinator)

**Minutes**

1. Update on Housing and Residence Life Recycling Proposal
	1. Isabelle Jeffries joined us to give an update on the Residence Life Recycling proposal. Isabelle has been working with RAs to implement and budget for the large-scale recycling proposal. However, with students (RAs) not rolling over next year and starting with an entirely new staff, the project has hit some roadblocks.
	2. One of these roadblocks has been that implementing larger bins on each floor will not be feasible.
	3. Residence Life will still purchase single bins for each room in Aber and Knowles, but will not be able to purchase large floor bins. They have provided a few ideas for how to use the money that was originally allocated for the floor bins.
		1. One idea is for increased publicity about recycling in the residence halls, as well as improved signage and education (maybe even a recycling competition)
		2. Another idea is to fund cardboard recycling receptacles for Aber or Lewis and Clark Apartments, as neither facility has these receptacles in place for recycling.
	4. Robin asked a few questions. He wondered about how to make recycling more convenient, which was the goal of the floor bins? And he also asked if we needed to pilot in two buildings, maybe we should just start with one.
	5. Isabelle responded that using Knowles and Aber allowed for comparing the two different settings – since both Residence Halls are set up differently and have different occupancies.
		1. Committee echoed that they would feel more comfortable using only one residence hall to start, but that they would be okay with Aber and Knowles receiving room bins
	6. Max moves to approve the cardboard receptacle – Second by Dennis
		1. 3 yes votes / 3 no votes – Motion fails
	7. Max moves to approve increased promotion of recycling in the residence halls – Dennis seconds
		1. 6 yes votes, motion passes
	8. The committee recommended to Isabelle that the funds that were to be used for floor bins instead be used for increased publicity and education in the residence halls
	9. Dennis also mentioned that he has a cardboard receptacle that Aber Hall could borrow if they needed one – maybe for move-in?
2. KRELF Financial Update
	1. The KRELF Fee brought in $100,658 in revenue this year.
		1. $61,653 of that has been allocated to the reserve fund
	2. There is currently $22,083 in the Salary Reserve for the ASUM Sustainability Coordinator.
		1. Chris noted that his salary for this year has not been transferred out of the reserve yet
		2. Additionally, if the committee funds a scholarship for next year’s ASUM Sustainability Coordinator, it would come from this Salary Reserve
	3. The committee has roughly $34,825 to distribute for projects this semester
3. Discussion of Proposals
	1. The committee mostly talked about all proposals together, but Chris has attempted to divide up the notes by proposal
		1. VFD for Grizzly Pool
			1. They have requested $29,00 in total
				1. $22,000 for the new VFD, motor, pump, and installation
				2. $7,000 for a structural renovation to the pump area
			2. Chris noted that it was his understanding from the proposal that the project could move forward with only the $22,000 being funded, as the structural renovation does not need to occur this year
			3. Committee recommended funding proposal at $22,000 – no vote taken yet
		2. Lommasson Center Solar
			1. Chris let the committee know that the NEW grant did not come through for the group – so they would need $5,000 more to fund their proposal
				1. Even if we fund their request fully, they would still be short that $5,000
			2. Committee noted that the project would likely have to be scaled back
			3. Committee appreciated the match amounts from UMD and Lommasson
			4. Abby asked why UMD could not provide more matching funds as they appear to have a larger budget than most auxiliaries
		3. West Campus
			1. Committee was uncomfortable with a $30,000 grant amount
			2. Dennis recommended doing the project in steps in order to spread out the educational aspects
				1. If it was done incrementally, every year new Energy Tech students would get the opportunity to work on creating the larger array
				2. Would provide more students with the opportunity
	2. Dennis moves to allocate:
		1. $22,000 as a loan to the VFD for Grizzly Pool Proposal
		2. $579.04 as a grant to the GBB Water Bottle Filler Station Proposal
		3. $8,000 (split as a $4,000 loan and a $4,000 grant) to the Lommasson Solar Proposal
		4. $4,000 as a grant to the West Campus Solar Project
	3. Robin Seconds. Discussion:
		1. Peter and Chris concerned about only funding proposals partially. What message is that sending to the groups? Would they rather just have a yes/no instead of only giving them small portions of funding?
		2. Robin and Abby bring up UMD’s financial situation. They believe UMD could probably cover the project
		3. Brian met with groups and discussed with them the possibility of funding. He told them that the committee always likes to give groups something/that they would probably receive something
	4. Motion is put to a vote. With 6 yes votes, motion passes.
	5. Peter asks what we would do if Lommasson or West Campus do not accept the money (because it was not the amount they requested)
		1. Committee decided we would have an emergency meeting during finals week to determine if we would reallocate the funds or leave them in the account until next year
	6. Discussion of Carbon Offsets Memo
		1. Chris let committee know that since the carbon offsets account is technically a KRELF account, the committee would need to approve the purchases already recommended by the Carbon Offsets Working Group. Chris also answered some questions about what offsets we are purchasing.
		2. Denis moves to Approve. Max Seconds.
		3. 6 yes votes. Motion passes
		4. Chris will send memo to Rosi and Eva to approve the purchase
	7. Discussion of Sustainability Coordinator Hiring Process and Waiver
		1. Chris mentioned that he is currently in the process of hiring his replacement for next year. He also mentioned that he would like to provide the position with a scholarship (with money from the Salary Reserve) like the one he received for the position.
		2. Robin asks why the scholarship amount recommended is $4200. Chris says that that was what was offered to him.
		3. Robin and Abby recommend increasing the scholarship to $4500 so the ASUM Sustainability Coordinator will qualify for a TARA waiver for one semester.
		4. Max moves to approve a scholarship for next year’s ASUM Sustainability Coordinator in the amount of $4500. Dennis/Robin second.
			1. With 6 yes votes the motion passes
4. As a final recommendation, Chris recommended that the committee revise its bylaws next year to only review proposals once per year in the Spring. With the Reserve Fund, there will be less funds available for semesterly projects. It may be best to wait and consider all proposals in the Spring in order to ensure the best distribution of funds. Chris will bring this up when training the new ASUM Sustainability Coordinator and will also prepare the Bylaw revisions for next year.