**University of Montana Food Pantry JOB OPENING**

**Food Pantry Student Coordinator**

This student employee will work 15-20 hours per week during the semester, with more flexible hours over the summer, to manage day-to-day operations at the UM Food Pantry including: assisting customers, stocking shelves and satellite distribution points, managing inventory, overseeing food drives and in-kind donations, conducting outreach and managing social media, and coordinating with on and off campus partners. The Student Coordinator is expected to maintain a set schedule in order to provide consistent services to students in need of food and hygiene products. The Student Coordinator will receive support in this role from the Bear Necessities Outreach Coordinator, Program Coordinator (or AmeriCorps Vista), and Bear Necessities Director. Submit Resume and Cover Letter to apply!

The UM Food Pantry has been providing students with free food and hygiene products since February, 2019. Over the past three years we have grown to distribute roughly 2,000 pounds of food each month, open new satellite pantries across campus, and advocate for the rights and needs of UM Students every day. Join our team to be part of the change!

Details

* Starting at $10.50/hr 15-20 hrs/week (pay increase in July)
* Reports directly to Bear Necessities Director
* Driver's license required
* Works closely with Bear Necessities Outreach Coordinator and Program Coordinator
* Set schedule, with more flexibility over academic breaks (winter, spring, summer)
* Position starts first week of May 2022.

Preferred skills and qualifications

* UM Student taking at least 6 credits
* Excellent communication and experience working as a team
* Demonstrate professionalism, compassion, and ability to maintain confidentiality

Questions can be sent to Kat Cowley, Bear Necessities Director at [kat.cowley@mso.umt.edu](mailto:kat.cowley@mso.umt.edu)

Apply online: <https://app.joinhandshake.com/emp/jobs/6218325/details>