**Economic Development Specialist**

**Western Region**

**Job Description:**

The Office of Economic Development within the Governor’s Office serves to strengthen the foundations of Montana’s business environment and diversify and expand new and existing economic endeavors.

The Regional Economic Development Specialist will work with business enterprises, local governments, and other supporting organizations throughout Western Montana. The Specialist will coordinate with the Governor’s Office and state agencies to assist citizens and foster an atmosphere of business growth in Montana.

One of the most important roles the ED Specialist will fulfill is to coordinate on-the-ground official visits for the Governor, Lieutenant Governor and Administration Officials within the region. The ideal candidate will work closely with stakeholders and the Governor’s Office to focus on meaningful regional events.

**Skills and Qualifications:**

The ideal candidate will be organized, self-motivated, have a good strong working knowledge of the region and a willingness to develop relationships with local governments and businesses alike. This job may require occasional evening or weekend travel.

**Location:**

This position is based remotely, with regular travel through Western Montana and occasional travel to Helena. Missoula would be central within the region.

**Salary Expectations:**

Will be based on experience, including State of Montana benefits package and potential state vehicle.

**How to Apply:**

Send a resume and cover letter to Karli.hill@mt.gov

For more information, contact Karli Hill in the Governor’s office, by email or 406-444-3111.