



SAFE
COMMUNITIES
COALITION



Position: Director of Montana Families for Vaccines

SAFE Communities Coalition & Action Fund (SAFE) seeks a Director for Montana Families for Vaccines (MTFV) as a part-time independent contractor.

SAFE is a 501c4 advocacy organization looking to empower the pro-vaccine majority, advocate alongside medical professionals, and oppose the anti-vaccine agenda in statehouses across the country. SAFE is the only organized bipartisan political force operating in multiple states across the country. We establish local chapters in strategic states and empower state residents with the resources to organize. We are looking for a Montanan to be the Director of our Montana Chapter, Montana Families for Vaccines. Our intention is to continue to build Montana Families for Vaccines under our future director as the leading grassroots, volunteer-driven, family friendly advocacy organization in the state.

Contract period: February 2024 - December 2024 with the possibility to extend

Contract Amount: \$1,500-\$2,000 per month for the period, depending on availability, capacity, and qualifications. We estimate that this position will require on average 10-15 hours per week.

MTFV Director will report to SAFE's Executive Director and will work remotely but must reside in Montana. SAFE will provide extensive training and support for this new position.

To apply for this position, send a resume and cover letter to info@safecommunitiescoalition.org
Subject line: MT Families for Vaccines Director

Applications will be reviewed on a rolling basis. We would like to fill this position by February 29th, 2024

The ideal candidate will have some of these qualifications and/or experience:

- Grassroots organizing
- Direct advocacy
- Understanding of the legislative process
- Social media content creation, posting, and management

- Strong writing skills
- Political campaign experience
- Vaccine education and knowledge
- EveryAction competency
- Advocacy event management
- Public health
- Fundraising

Scope of work:

- Organize a list of current and potential partners.
- Regularly appraise partners of opposition activities.
- Monitor legislative activity.
- Organize education strategy meetings for the coalition.
- Recruit advocates
- Create content for and send bi-monthly legislative email updates.
- Activate partners, when needed, to take organization and network action.
- Coordinate advocacy training for new volunteers.
- Draft social media calls to action.
- Create state educational one-pager(s) for lawmakers
- Cultivate relationships with legislators
- Prepare to organize an advocacy day for MTFV volunteers at the Capitol Building during the 2025 legislative session.
- Some travel is required for meetings with legislators, advocates, and allies. Travel expenses are reimbursed.

This scope of work is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the contract.

We believe that vaccine misinformation and the bad behavior of anti-vaccine legislators disproportionately hurts the most marginalized people in society — including people of color, indigenous people, people from working-class backgrounds, women, and LGBTQ people. We believe that these communities must have a voice in the work we do. Hence, we strongly encourage applications from people with these identities or members of other marginalized communities.

SAFE Communities Coalition and Action Fund provides equal opportunities to all independent contractors and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws. This policy applies to all terms and conditions of independent contractors.