



1. Introduction

- Introduce yourself.
- Emphasize that reviewed professor has requested this process to improve his/her teaching.
- All comments will be presented anonymously. The professor will see no handwritten documents, only collected material.
- Purpose is to see how you are experiencing the class and to open the possibility of making adjustments now.
- Give overview of the process to students.
- Small group discussion of three questions:
 - What aspects of this course are currently enhancing your learning?
 - What changes could be made to better enhance your learning?
 - What can you do to enhance your learning?
- Debriefing of main ideas on newsprint.
- Rating as a group.
- Rating as individuals.

2. Group Discussion

- Small groups of 3-5 discuss three questions (about 5-7 minutes)
- Be sure that one person is recording everyone's comments

3. Debriefing of main ideas on newsprint

- Ask for ideas from groups in each question recording main ideas on newsprint;
- Be sure that all ideas are represented by the group.

4. Rating as a group

- Have students nominate top three most important ideas for each question;
- Move through the questions (shouldn't take more than a minute or two);
- Identify key words for each of the top three.

5. Rating as individuals

- Hand out individual assessment sheets and have students write in the top three ideas as keywords for each question;
- Have students rate individually;
- Turn in sheets.

6. Collect, compile and share with faculty member.