



**University Planning Committee
February 11, 2019
1-2 p.m. UC 326
Meeting MINUTES**

I. UMHM and E&S Processes

Reed Humphrey recapped the process for creating UMHM by connecting already existing campus programs in some logical fashion.

Jenny McNulty described the two meetings the E&S group has had in the past couple of months.

Every Community of Excellence (COE) needs a champion. Someone to step up and drive the bus. What would the Provost, President, VPRCS, VPESC want to see from CoEs?

Putting form to function is the challenge.

II. Priority for Action 2 Indicators related to Communities of Excellence

President Bodnar's PFA 2 includes the following objective, indicators and proposed actions:

OBJECTIVE: UM will be recognized for communities of excellence in teaching/learning, and research/creative scholarship

- Indicator: Percentage of faculty, staff, and students identifying as members of a Community of Excellence and contributing to interdisciplinary work
- Indicator: Courses, programs, publications, other evidence of scholarship produced by Communities of Excellence
 - Action: Develop process to enable each CoE to identify a leadership team, establish an operating structure, articulate its vision and goals, write a business plan including a budget proposal and list of potential funding sources, develop its membership and visibility through activities and outreach
 - Action: Award funds from the University Grant Program to projects whose focus relates to CoEs

III. Brainstorming Exercise

First alone, jot down ideas about what key elements of launching a CoE should be, what would be important to include in terms of events, structure, and support. (5 min)

Then in groups of 3, discuss the ideas jotted down. Groups share ideas with the whole committee:

- What are the CoEs? How to identify communities and their constituents? UM and outside of UM... articulate identifying strengths, potential for growth.
- Funding model for CoEs?
- What is the challenge of bringing different groups together? How to build relationships across distinctive groups, what does it take? Can you make adjustments across the whole community to do more with less?
 - Caution not to overburden students, staff and faculty as we explore interdisciplinary opportunities
- How to motivate stakeholders to engage with CoEs?
 - Engaging students by giving credit for various experiences –
 - Motivating faculty to participate (IPRs) –
 - Seeking other participants on campus and in the community
- Champion of CoE is important; Steering Committee comprised of students, faculty, staff from each CoE would be important for creating mission and charge for each CoE
 - Be sure to include students who are undeclared in their major...
- Give each CoE a location, a kiosk, an office...
- Give each CoE a program coordinator to provide administrative support
- CoEs examine what they are already doing before setting goals, etc.
 - Does a UM employee have to be the lead on a CoE?
 - Are you giving something up in order to add something?
- Building capacity in an economy of scale will be important for CoE success
 - Some central office for CoEs might be helpful. VPR, Provost, President, VPESC should contribute to building/supporting/funding CoEs
- Create subcommittees for each CoE to focus on specific matters like teaching, research, service
- Bringing in UM institutes and centers

Provost Harbor summary:

- These are communities that need to be driven by people engaged in them. How we define who those people are is open – team structure to drive forward, staff support required.
- We will continue discussion of what are CoE goals (let's be clear, there is no one goal) implementation timeline, communicating process and timeline to campus community – at next UPC meeting March 15.

- This process will empower our colleagues to design the CoEs they are excited to be a part of, to serve their goals around teaching, research, and service.

Response from some UPC members:

- Three of the CoEs were forced on UPC last spring. We never understood why we were coming up with these.

Provost Harbor– if we have a community, and no one is interested in it, then it won't go far. When there is no faculty interest, nothing happens. If we design a process that allows communities to come together, then it drops.

Response from some UPC members:

- Campus is afraid to not show up, for fear they will miss something.
- The Humanists in H&S feel left out.

Provost: agenda for next time: discussion of whether or not we should have a call for proposals for additional CoEs. Also for March 15 meeting:

- IV. Implementation Timeline
- V. Communicating CoE process and timeline to campus community
- VI. Action Items and next steps
- VII. Charge for Academic Affairs budget model