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Parking your vehicle on campus is privilege, not a right, and parking permits do not guarantee a space will be available at all times.  **I. REGULATIONS & POLICIES**   1. State, County, City, and University laws, ordinances, and regulations are enforced on University property 24 hours a day, seven days a week (Unless otherwise posted). 2. All vehicles parking in permit areas must display a current permit. Any form of permit that is damaged, illegible, hidden, taped, expired, improperly located or displayed, or reported lost/stolen is considered invalid and may subject the owner to citation, immobilization or towing.  **To properly display a permit:**  Window permits: must be permanently affixed to the driver's lower left side of the front windshield.  Hanging permits: must be hung on the rear view mirror, permit number clearly visible from vehicle front. Motorcycle/ATV permits must be displayed in a visible manner. 3. No parking on campus without current or temporary licensing and registration, to include expired license plates and vehicles failing to properly display a license plate. Such vehicles may be towed and/or fined for "no parking". 4. No person shall stop, stand, or park any vehicle which impedes traffic or creates a potential safety hazard, unless directed by a police officer, traffic control device, or other appropriate authority. 5. Falsifying any information whatsoever on a vehicle registration or license number shall result in a fine and/or revocation of parking privileges for remaining academic year. (Constitutes non-academic misconduct within Student Conduct Code.) 6. When parking, the entire vehicle must be situated within the marked boundary of the parking space. The fact that another vehicle has improperly parked does not constitute an excuse for any other vehicle to likewise improperly park. Vehicles may not pull through or be backed into any angled parking spaces. Compact vehicle spaces are defined as cars that are bigger than a supermini but smaller than a mid-sized car. The US Environmental Protection Agency defines them as having and interior volume between 100 and 109.9 cubic feet. 7. While parked on University property, no vehicle shall undergo any major repairs or maintenance, including oil changes. 8. Without authorization from University Police, no barricades shall be moved and no vehicles may operate or park in an area that is closed by the use of barricades. Violators are subjected to being issued a citation and towed. 9. Driving motor vehicles on property other than authorized roads, driveways, or parking areas is prohibited without prior permission from University Police. 10. University Police is the authority that administers and enforces parking regulations. Refer questions about parking to this office which is located in Building 32, Facilities Services, and phone: 243-6132. 11. Faculty, staff, students and visitors, shall be subject to such fines and penalties as listed in these regulations. 12. The University of Montana is not responsible, by state law, for damage to, or theft of, the personal property on campus. Everyone is encouraged to adequately secure their personal property and to protect their property by locking their room/apartment and car/bike and taking other precautions to prevent theft and damage. 13. Regulations may be amended at any time and become effective by order of the University President. Notice shall be published in campus and/or local newspapers once a week for three consecutive weeks.   **II. REGISTRATION**  All vehicles parked on Mountain and Missoula College campuses must properly display current campus vehicle registration between the hours of 7:00 a.m. and 5:00 p.m. Monday through Friday, throughout the year. Permits are available online from your Cyberbear account or at the University Police office. Visitor parking and temporary passes are available at University Police, Campus Recreation, Treasury cashier in the Lommasson Center, the University Center at the Source and the UC Bookstore at Missoula College cashier office.  Any change of registration must be reported immediately to University Police.   \* Partial refund available for year permit.  Refunds available until 3rd week of semester only.  **PERMITS** - Mountain and Missoula College Campus Faculty/Staff/Student valid in regular permit areas on both campus parking facilities.  A - REGULAR  Full Year $ 232.00 Semester (Fall/Spring) $116.00 Summer $78.00  Valid in regular permit required lots. Semester permits offered to students only.  B - 2 WHEEL VEHICLES $ 43.00 For two wheel motorized vehicles, valid only in two wheel parking areas. (Motorcycles, Scooters, Street Legal ATV’s)  C - CAR POOL $ 12/each member A car pool must consist of at least three commuting (not Residence Halls) members with three registered vehicles. Both window and hanging permits must be displayed to be valid.  **CM – SUPER SAVER COMMUTER PARKING** $ 37.75 For time periods when park and ride buses are not running, and UM is open, Spring Break, Winder Break, Summer. Pass good for decal areas only must be purchased prior to March 30th. Commuter pass holders are provided with one 5-day pass per semester which would allow parking on campus in the decal areas.  G - GO GREEN PERMIT $75.00 To encourage good ecological choices, electric, hybrid engines meeting EPA “SmartWay Elite All States standard will be offered a “Go Green" discount. Only sticker permits will be issued to specific vehicles. See http://www.fueleconomy.gov/feg/SmartWay.do  P - RESERVED. $618.00 Available on a 1st-come-1st serve basis. Valid only in assigned reserved space.  DAY PASS $3.50 and FIVE DAY PASS $12.00 sold at University Police, Campus Recreation, the University Center at the Source, the Bookstore and Missoula College at the cashier window. Daily parking permits, valid in regular, decal required lots only and sold at University Police, University Center Info Desk, UC Box Office, and Treasury Cashier in the Lommasson Center.  HOURLY PAY $ 1.50 per hour Hourly pay stubs are available from the dispensers in the pay lots. Valid in hourly pay metered lots and multi pay areas. Machine accepts $1.00 bills, coin, Visa or MasterCard.  SERVICE & DELIVERY $ 30.00 For vendors and businesses with needs for short-term **(30 minute maximum)** pick-up/deliveries. Faculty and staff may be eligible for this short-term parking permit at no charge with job-related parking needs (must be displayed with a valid campus parking permit).  CONTRACTOR PERMIT $ 116.00 per semester Sold by the semester for outside contractors working extended periods on campus. This pass is valid in Service areas with time limitations and any regular decal area.  LOST/DAMAGED PERMITS $ 20.00 Lost or stolen permits are registered with the University Police (See Parking Regulations & Policies Section I, 2).  SUBSTITUTE FREE  For A or P permit owners who need to park an alternate vehicle on campus for a limited time.  RETIRED FREE  For retired University Faculty and Staff with 15 years of service; valid in regular "A" permit lots. One pass per retiree issued only to the retiree with lifetime Griz card. Vehicle displaying pass must be owned by retiree and they must be on campus during use. Violations could result in permanent revocation of the pass and or fines.  DISABILITY / Must be used in conjunction with UM permit or visitor parking pass. For current permit owners, issued by University Police. Disability hangers may be issued to persons with a temporary disability, but final approval from the Director of Disability Services may be required. State issued disability passes must be registered for use with your campus parking permit. Visitor vehicles bearing federal, state or municipal issued disability hangers or license plates are recognized and approved for parking in all disability parking areas, and must be accompanied by a current university permit / day pass or hourly stub.  QUICK STOP PARKING FREE  For pick-ups, deliveries, and errands provided at convenient locations on campus; maximum parking time is 20 minutes. Unless otherwise posted). **Vehicles are permitted one use per day.**  **VISITORS:**  All visitors need to purchase a day pass, temporary or hourly pay parking permits for the duration of their stay on campus. Overdue visitor fines in excess of 90 days will be billed biannually and pursued through a collection agency if necessary.  **PARK AND RIDE LOCATION:**  Free parking with shuttles serving campus during the spring and fall semesters. For route and shuttle information go to: http://life.umt.edu/asum/asum\_agencies/Transportation/default.php  **MOUNTAIN LINE BUS SERVICE:**  Free to users.  UNIVERSITY VILLAGES – Permits are issued at the University Villages Office, they are valid ONLY in University Villages parking areas. Permits must be visibly displayed on the vehicle to be valid.  LEWIS AND CLARK - Permits issued by the Residence Life Office, are valid ONLY in Lewis and Clark parking areas. Permits must be visibly displayed on the vehicle to be valid.  MISSOULA COLLEGE **Beginning this year Missoula College will not have a separate permit system. Students needing to park a vehicle on campus will purchase their permit through Cyberbear. Employees will purchase permits by mail or in person at the University Police office. Permits will be valid in all designated regular permit areas on both Main and Missoula College campuses.**  **III. SPECIAL OCCASIONS/EMERGENCIES**  1. For special occasions or major public events and in emergencies, parking limitations may be imposed by University Police as required by prevailing conditions.  1A. Fridays of all home football game weekends: day parking passes will not be allowed on campus drive from Van Buren past the Physical Plant. A football tailgate permit is needed to park after 5 pm. The following lots are closed to parking after midnight on home game days and reopened at the close of the game: Lots P, M, M-1, Z, W, R, Y, V, F, A, B, C, D and E.  2. Any exceptions for special occasions must be authorized in advance by University Police, 243-6131.  3. Disabled vehicles must be reported to University Police immediately. If reported, up to 24 hours may be granted for campus parking while arrangements are made to move the vehicle. A vehicle creating a hazardous situation must be removed immediately.  4. Arrangements for parking trailers, buses, and large vehicles must be made with University Police in advance of using campus parking facilities. Bus and large vehicle parking is only available at the Park and Ride lots except by special arrangement. Overnight camping in vehicles is prohibited unless pre-authorized through contact with the Public Safety events coordinator at 243-6132.  5. Any accident involving a vehicle on University property must be reported immediately to University Police.  **IV. FINES**  1. The Montana statutes and the Board of Regents for Higher Education have authorized The University of Montana to levy fines against all individuals in violation of parking, traffic, and registration regulations. (MCA 20-25-312). Fines are due 7 days from the date of issue.  2.All violations are classified as follows and due within seven days from issue:   |  |  | | --- | --- | | **Violation Type** | **FINE** | | Meter Expiration | $20.00 | | Altered Hourly Pay stub | $25.00 | | No Decal | $50.00\*\* | | Counterfeit/Altered/Use of Stolen or lost permit | $50.00 | | Improper Parking | $25.00 | | Expired Registration | $15.00 | | Overtime Parking \* | $20.00 | | Yellow Curb | $25.00 | | Special Permit | $20.00 | | Reserve Parking | $40.00 | | Towing | $60.00 | | No Parking Zone | $25.00 | | Fire Lane | $40.00 | | False Registration | $50.00 | | DISABILITY | $100.00 | |  |  |   \* Additional overtime citations can be issued for extended time violations  For valid permit owners that receive violations for not displaying the permit properly the fine will be reduced to $10.00 for the second and third violations.  For all subsequent violations the fine will be $20.00.  In order to receive the reduction, the permit owner must contact University Police 243-6132, only registered vehicles to permit owner would be eligible for fine discount MCA 49-4-307, Board of Regents Policy 1002.1 Disability space includes hashed access-way.  3. **TOWING POLICY** Vehicles in violation will be towed at the owner's expense from the following areas:   |  |  | | --- | --- | | - Reserved Parking | - Disability | | - Tow-Away Zone | - Special Permit Areas | | - Fire Lane | - Fire Hydrant |  |  |  | | --- | --- | | **TOW/IMMOBILIZING** | **FEE** | | On-Campus Release (vehicle owner arrived no tow needed) | $25.00 | | Towing | $60.00 | | Outside Storage | $20.00 per day | |  |  |   Towing fees and citations must be paid or arrangements made with University Police prior to removing the vehicle from the impound area. Removal of vehicles without authorization may result in criminal charges.  **Vehicles can be towed, impounded, and stored at owner's expense and risk, under any of the following circumstances:**   a) Any vehicle left in a position that endangers public safety, interferes with vehicular or pedestrian traffic, interferes with University functions or operations or which could cause harm to University property. Examples include parking on grass, in construction areas or in contact with buildings, fences, signs, poles, etc.  b) Vehicles of habitual offenders may be towed or immobilized at any time without warning. A habitual offender is: Anyone who has University parking violations totaling $80.00 or more. Authority to immobilize vehicles, as a substitute for having vehicles towed, will be at the discretion of University Police. (MCA 20-25-311). Further infractions will result in towing when possible. Release fee and all fines must be paid in full with cash or credit card for vehicle release. Vehicles towed to the on-campus storage area will be stored for a maximum of five working days. After five days the vehicle will be towed at the owner's expense to an off campus storage facility with a daily storage fee.  c) Any vehicle presumed abandoned, under state statute MCA 61-8-356, which sets a maximum time limit for parked vehicles of no more than 48 hours on streets and 5 days on other city, county, or state property. Parking for extended periods of time may be arranged University Police.  d) Any vehicle parked in areas that are closed for use; such areas will be indicated with the use of barricades or signage.   e) Wherever possible, areas subject to towing will be clearly marked as established by MCA 61-8-206. The University is authorized to tow vehicles under law MCA 20-25-312. Any towing that has been done under this provision may be subject to review by the Traffic Appeals and Review Committee. All outstanding fines must be paid in full for vehicle release.  4. The placement of parking citations is considered proper notification of any violations.  5. The University may hold vehicle operators as well as the registered vehicle owner responsible for outstanding fines (Missoula City Ordinance 10.54.070 B). For violations against unregistered vehicles, the University may first bill a registered student, faculty or staff listing a home address the same as that of the vehicle owner.  6. Students with outstanding parking fines on registered vehicles will be billed on their banner account. Students not registering vehicles are responsible for fine payment from the issuance of the citation. Fines are due within seven days of issue. Pending payment of fines, transcripts will be withheld (MUS Policy 940.21). Fines not paid or timely appealed by faculty and staff, will be withheld from amounts owed to them. This paragraph serves as official notification of actions that may be taken (MCA 17-4-105). Failure to identify vehicles that are used by students, staff, or faculty in no way releases the driver from obligation of payment.  **V. APPEALS/EXCEPTIONS**  1. Appeals are reviewed by the Traffic Appeals and Review Committee which consists of one faculty, one staff, and one student member, all appointed by the University President from lists of nominees provided by the Faculty and Staff Senates, and ASUM. These members recommend University parking and traffic policies, and review appeals.  2. Anyone wishing to appeal a parking citation must file a written notice within 7 working days of the citation's issue at University Police. This form is available at University Police or on the University Police web site. Any citation more than 7 working days may be accepted but considered as such. Conduct and deportment toward field or office staff will be considered in all appeals. If the fine is upheld by the Board, payment of the fine is due upon notice of the decision. Individuals that appeal more than one citation are required to pay for the fine at the time of the appeal. If the citation appeal is granted refund will be requested immediately  3. The same citation may be submitted for appeal no more than twice, once in writing and once in a personal appearance before the Appeals Committee.  4. The only exceptions on disability fines are limited to the following:  a) A valid parking permit issued prior to receipt of the citation.  b) Recommendation of exemption by Disability Services. c) Substantiated medical documentation of a temporary/ permanent disability.  5. The Traffic Appeals and Review Committee reviews written documents by rotation among the committee members. Responses generally take three to four weeks. Personal appearances before the board are scheduled by appointment.  **VI. ENFORCEMENT**  **Parking regulations are enforced at all times - 12 Months a Year, 7 Days a Week.**  All permits remain the property of The University of Montana.  On evenings after 5:00 p.m., weekends, and University observed federal holidays, parking in decal, reserved and metered lots is available without charge unless specifically posted otherwise.  No Overnight Parking 2:00am - 5:00am Mon - Fri These areas are designated on the campus parking map in the light green, yellow and pink, and are posted with signs for No Overnight Parking to aid week-day commuters, special events and street cleaning efforts. Vehicles parked in disability parking with valid disability permits are exempt from this regulation. All parking on the Missoula College Campus is designated no overnight parking.   |  |  |  | | --- | --- | --- | | **PARKING AREAS** | **DAYS** | **TIME** | | Fire Lanes Yellow Curbs  Quick Stop  Special Permit  Disability | 7 Days A Week | 24 Hours A Day | | No Overnight \* Parking Areas | Monday to Friday | 2:00 am to 5:00 am |   \*No Overnight Parking areas: All hourly lots, Reserved lots (except for space owner) and regular permit lots R-1,R-2,R-3,G, J-1.K-1, L,N, Maurice, hourly spaces on Connell and Eddy Street, and, portions of lots F and W as noted on the map and all parking at Missoula College.  The above amended University of Montana vehicle regulations for the 2018-2019 academic year are hereby adopted as of the 1st day of July, 2018 to be promulgated and enforced from that date until amended in writing as herein provided and in authorization specified in section 20-25-312 of Montana Code Annotated and section.  Rosi Keller  Vice President Administration and Finance  University of Montana  Bicycle Parking: Bicycles must be parked only in bicycle racks. Scooters and ATVs must be parked in motorcycle areas with motorcycle permit. Follow us on twitter @UM PublicSafety for parking and Police information  **EMERGENCY PHONE NUMBERS**   |  |  | | --- | --- | | Fire/Ambulance/Police | 243-4000 or 243-6131 or 911 | | Emergency Bulletin Line | 243-2400 | | Enforcement Questions: | 243-6131 (24 hrs) | | Vehicle Registration Questions: | 243-6132 (Mon-Fri) | | Office Hours | (7:30am-4:30pm) | | |  |  |  | | --- | | [**Top**](http://www.umt.edu/publicsafety/rulesandregs.htm#top#top) | |