**MEMORANDUM OF UNDERSTANDING (MOU)**

**BETWEEN**

**PROGRAM/INSTITUTION A**

**AND**

**PROGRAM/INSTITUTION B**

**DATE**

PURPOSE OF THE DOCUMENT and BENEFITS OF THE PARTNERSHIP

Provide a general description of the background and purpose of this agreement (benefit to students, the state, etc.).

GENERAL REQUIREMENTS

Describe the general requirements that students will be expected to fulfill (e.g. minimum cumulative G.P.A., general education requirements, applications).

CONTENT SPECIFIC TO THIS AGREEMENT (CURRICULAR SUBSTITUTIONS, SPECIAL CONSIDERATIONS)

REVIEW AND EXPIRATION DATES

To ensure ongoing communication and to refine the agreement and advising documents, representatives from PROGRAM/INSTITUTION A and PROGRAM/INSTITUTION B will meet annually, on a mutually agreeable date no later than MONTH DAY to review and refine the agreement and attending advising plan.

This MOU may be discontinued by either unit by written notice provided by MONTH DAY in the academic year prior to termination of the agreement.

Executed on (date) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

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Provost and VP for Academic Affairs

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Dean, COLLEGE OR SCHOOL Dean, COLLEGE OR SCHOOL

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Chair, DEPARTMENT Chair, DEPARTMENT