

May 6 – May 24, 2019 3-Week Pre-Session

All course changes are completed via [CyberBear](#) → Student Services. Corresponding links in bold.

	Until May 6 @ 5pm	May 7 – May 8 @ 5pm	May 9 – May 16 @ 5pm	May 17 – May 23 @ 5pm	May 24 & Beyond
Instructional Days	Day 1	Day 2 - 3	Day 4 - 9	Day 10 – Day 14	Day 15 & Beyond
Add a Course	Registration → Register for Classes	<i>Electronic Override</i> (see your instructor) + Registration → Register for Classes	Course Add Change Drop Instructor approval + \$10.00 fee	Course Add Change Drop Instructor approval + \$10.00 fee	Only to fix registration errors (see Registrar's Office)
Drop a Course¹ (see reg. counter to drop all/only course)	Registration → Register for Classes	Registration → Register for Classes	Course Add Change Drop Instructor approval + \$10.00 fee	Course Add Change Drop Instructor + Dean approval + \$10.00 fee (WP or WF on transcript)	Not permitted
Switch Sections²	Registration → Register for Classes	<i>Electronic Override</i> to add, then drop via Registration link	Course Add Change Drop Both instructors' approval	Course Add Change Drop Both instructors' approval	Only to fix registration errors (see Registrar's Office)
Credit/No Credit Grading Option (change to or from)	Registration → Register for Classes	Registration → Register for Classes	Course Add Change Drop Instructor approval	Course Add Change Drop Instructor approval	Not permitted
Adjust Variable Credit Load (variable credit courses only)	Registration → Register for Classes	Registration → Register for Classes	Course Add Change Drop Instructor approval	Course Add Change Drop Instructor approval	Not permitted
Audit (change to or from)	Registration → Register for Classes (See Registrar's Office if not allowed online)	Registration → Register for Classes (See Registrar's Office if not allowed online)	Not permitted	Not permitted	Not permitted

¹ 3-week pre-session courses dropped after May 8 do not generate any refund and may affect financial aid eligibility. If dropping your only/all classes, see Student Accounts for Semester Withdrawal partial refund eligibility; W's will appear on transcript.

² After May 8, students cannot use the Switch Sections procedure to trade to a section that has not yet started. To do so, follow the drop procedure for the 3-week pre-session section (no refund) and add the new section via Registration → Register for Classes.