

# 12 Week Registration Deadlines Chart February 3– May 8, 2020

All course changes are completed via [CyberBear](#) → Student Services. Corresponding links in bold.

	Until Feb 3 @ 5pm	Feb 4 – Feb 19 @ 5pm	Feb 20 – Mar 30 @ 5pm	Mar 31 – May 1 @ 5pm	May 2 & Beyond
Instructional Days	Until Day 1	Day 2 - 12	Day 13 – 36	Day 37 – Last Class Day	After Last Day
<b>Add a Course<sup>1</sup></b>	Registration → Register for Classes	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval + \$10.00 fee	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval + \$10.00 fee	Only to fix registration errors (see Registrar’s Office)
<b>Drop a Course<sup>2</sup></b> (must <a href="#">withdraw</a> to drop all/only course)	Registration → Register for Classes	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval + \$10.00 fee	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor + Dean approval + \$10.00 fee (WP or WF on transcript)	Not permitted
<b>Switch Sections<sup>3</sup></b>	Registration → Register for Classes	<b><a href="#">Course Add Change Drop</a></b> Both instructors’ approval	<b><a href="#">Course Add Change Drop</a></b> Both instructors’ approval	<b><a href="#">Course Add Change Drop</a></b> Both instructors’ approval	Only to fix registration errors (see Registrar’s Office)
<b>Credit/No Credit Grading</b> (change to or from)	Registration → Register for Classes	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval	Not permitted
<b>Adjust Variable Credit Load</b> (variable credit courses only)	Registration → Register for Classes	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval	Not permitted
<b>Audit</b> (change to or from)	Registration → Register for Classes ( <a href="#">email</a> registration if not allowed online)	<a href="#">Email</a> to request this change registration@umontana.edu	Not permitted	Not permitted	Not permitted

<sup>1</sup> Any student not registered for at least one credit **before February 3, 2020** must petition to register and pay after the deadline.

<sup>2</sup> Courses dropped **after February 19, 2020** result in a “W”, “WP”, or “WF” on the student’s transcript, do not generate a refund, and may affect financial aid eligibility. To withdraw from the entire semester, contact a [withdrawal coordinator](#) for questions and to submit paperwork.

<sup>3</sup> After **February 19, 2020** students cannot use the Switch Sections procedure to trade to a section that has not yet started. Contact the Registrar’s Office for details.

**Note:** Academic advisor signatures are not required for graduate students or post-baccalaureate students.

For assistance or questions about registration deadlines, please call the Office of the Registrar at (406) 243-5600, or send an email to [registration@umontana.edu](mailto:registration@umontana.edu).