

**May 21 – June 22, 2018**
**1st 5-Week Session**
**Sections 00 - 29**

	May 21 – May 22 @ 5pm	May 23 – May 25 @5pm	May 29 – June 8 @ 5pm	June 11 – June 21 @ 5pm	June 22 & Beyond
Instructional Days	Day 1 - 2	Day 3 - 5	Day 6 - 14	Day 15 – Day 23	Day 24 & Beyond
<b>Add a Course</b>	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature	<i>Summer Override/Add/Drop Form</i> with instructor signature + \$10.00 fee	<i>Summer Override/Add/Drop Form</i> with instructor signature + \$10.00 fee	Only to fix registration errors (see reg. office)
<b>Drop a Course<sup>1</sup></b> (see reg. office to drop all/only course)	CyberBear	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature + \$10.00 fee (W on transcript)	<i>Summer Override/Add/Drop Form</i> with instructor & Dean’s signatures + \$10.00 fee (WP or WF on transcript)	Not permitted
<b>Switch 1<sup>st</sup> 5-Week Sections<sup>2</sup></b>	CyberBear	<i>Summer Override/Add/ Drop Form</i> with instructor signature to add, then CyberBear to drop	<i>Summer Override/Add/Drop Form</i> with both instructors’ signatures	<i>Summer Override/Add/Drop Form</i> with both instructors’ signatures	Only to fix registration errors (see reg. office)
<b>Credit/No Credit Grading Option</b> (change to or from)	CyberBear	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature	<i>Summer Override/Add/Drop Form</i> with instructor signature	Not permitted
<b>Adjust Variable Credit Load</b> (variable credit courses only)	CyberBear	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature	<i>Summer Override/Add/Drop Form</i> with instructor signature	Not permitted
<b>Audit</b> (change to or from)	CyberBear (See reg. office if not allowed online)	CyberBear (See reg. office if not allowed online)	Not permitted	Not permitted	Not permitted

<sup>1</sup> 1<sup>st</sup> 5-week courses dropped after May 25 do not generate any refund and may affect financial aid eligibility. If dropping your only/all classes, see Business Services for Semester Withdrawal partial refund eligibility; W’s will appear on transcript.

<sup>2</sup> After May 25, students cannot use the Switch Sections procedure to trade a 1<sup>st</sup> 5-week section for a 2<sup>nd</sup> 5-week, 10-week, or Special section that has not yet started. To do so, follow the drop procedure for the 1<sup>st</sup> 5-week section and add the new section on CyberBear or with a Summer Override/Add/Drop form.

**June 25 – July 27, 2018**
**2<sup>nd</sup> 5-Week Session**
**Sections 30 - 49**

	June 25 – June 26 @ 5pm	June 27 – June 29 @ 5pm	July 2 – July 13 @ 5pm	July 16 – July 26 @ 5pm	July 27 & Beyond
Instructional Days	Day 1 - 2	Day 3 - 5	Day 6 - 14	Day 15 – Day 23	Day 24 & Beyond
<b>Add a Course</b>	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature	<i>Summer Override/Add/Drop Form</i> with instructor signature + \$10.00 fee	<i>Summer Override/Add/Drop Form</i> with instructor signature + \$10.00 fee	Only to fix registration errors (see reg. office)
<b>Drop a Course<sup>3</sup></b> (see reg. office to drop all/only course)	CyberBear	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature + \$10.00 fee (W on transcript)	<i>Summer Override/Add/Drop Form</i> with instructor & Dean’s signatures + \$10.00 fee (WP or WF on transcript)	Not permitted
<b>Switch 2<sup>nd</sup> 5-Week Sections<sup>4</sup></b>	CyberBear	<i>Summer Override/Add/ Drop Form</i> with instructor signature to add, then CyberBear to drop	<i>Summer Override/Add/Drop Form</i> with both instructors’ signatures	<i>Summer Override/Add/Drop Form</i> with both instructors’ signatures	Only to fix registration errors (see reg. office)
<b>Credit/No Credit Grading Option</b> (change to or from)	CyberBear	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature	<i>Summer Override/Add/Drop Form</i> with instructor signature	Not permitted
<b>Adjust Variable Credit Load</b> (variable credit courses only)	CyberBear	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature	<i>Summer Override/Add/Drop Form</i> with instructor signature	Not permitted
<b>Audit</b> (change to or from)	CyberBear (See reg. office if not allowed online)	CyberBear (See reg. office if not allowed online)	Not permitted	Not permitted	Not permitted

<sup>3</sup> 2<sup>nd</sup> 5-week courses dropped after June 29 do not generate any refund and may affect financial aid eligibility. If dropping your only/all classes, see Business Services for Semester Withdrawal partial refund eligibility; W’s appear on transcript.

<sup>4</sup> After June 29, students cannot use the Switch Sections procedure to trade a 2<sup>nd</sup> 5-week section for a Special section that has not yet started. To do so, follow the drop procedure for the 2<sup>nd</sup> 5-week section and add the new section on CyberBear or with a Summer Override/Add/Drop form.

**May 21 – July 27, 2018**

**10-Week Session**

**Sections 60-79**

	May 21 – May 25 @ 5pm	May 29 – June 4 @ 5pm	June 5 – June 29 @ 5pm	July 2 – July 26 @ 5pm	July 27 & Beyond
Instructional Days	Day 1 - 5	Day 6 - 10	Day 11 - 29	Day 30 – Day 47	Day 48 & Beyond
<b>Add a Course</b>	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature	<i>Summer Override/Add/Drop Form</i> with instructor signature + \$10.00 fee	<i>Summer Override/Add/Drop Form</i> with instructor signature + \$10.00 fee	Only to fix registration errors (see reg. office)
<b>Drop a Course<sup>5</sup></b> (see reg. office to drop all/only course)	CyberBear	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature + \$10.00 fee (W on transcript)	<i>Summer Override/Add/Drop Form</i> with instructor & Dean’s signatures + \$10.00 fee (WP or WF on transcript)	Not permitted
<b>Switch 10-Week Sections<sup>6</sup></b>	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature to add, then CyberBear to drop	<i>Summer Override/Add/Drop Form</i> with both instructors’ signatures	<i>Summer Override/Add/Drop Form</i> with both instructors’ signatures	Only to fix registration errors (see reg. office)
<b>Credit/No Credit Grading Option</b> (change to or from)	CyberBear	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature	<i>Summer Override/Add/Drop Form</i> with instructor signature	Not permitted
<b>Adjust Variable Credit Load</b> (variable credit courses only)	CyberBear	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature	<i>Summer Override/Add/Drop Form</i> with instructor signature	Not permitted
<b>Audit</b> (change to or from)	CyberBear (See reg. office if not allowed online)	CyberBear (See reg. office if not allowed online)	Not permitted	Not permitted	Not permitted

<sup>5</sup> 10-week courses dropped after June 4 do not generate any refund and may affect financial aid eligibility. If dropping your only/all classes, see Business Services for Semester Withdrawal partial refund eligibility; W’s appear on transcript.

<sup>6</sup> After June 4, students cannot use the Switch Sections procedure to trade a 10-week section for a 2<sup>nd</sup> 5-week or Special section that has not yet started. To do so, follow the drop procedure for the 10-week section and add the new section on CyberBear or with a Summer Override/Add/Drop form.

## Variable Dates

## Special Sessions

## Sections 80 & Above

Classes vary from 5 & 10-Week Session dates. Therefore, a course taught over a period of five weeks is considered a Special Session course if its start & end dates are different from the 1<sup>st</sup> or 2<sup>nd</sup> 5-Week Session dates. Some Special Session classes are very short while others are very long. *All Special Session courses follow the registration deadline model below, regardless of length.*

	Instructional Day 1 – Day 2 @ 5pm	Instructional Day 3 – 2 <sup>nd</sup> to Last Day @ 5pm	Last Day & Beyond
<b>Add a Course</b>	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature + \$10.00 fee	Only to fix registration errors (see reg. office)
<b>Drop a Course<sup>7</sup></b> (see reg. office to drop all/only course)	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor & Dean’s signatures + \$10.00 fee (W on transcript)	Not permitted
<b>Switch Sections</b>	CyberBear	<i>Summer Override/Add/Drop Form</i> with both instructors’ signatures	Only to fix registration errors (see reg. office)
<b>Credit/No Credit Grading Option</b> (change to or from)	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature	Not permitted
<b>Adjust Variable Credit Load</b> (variable credit courses only)	CyberBear	<i>Summer Override/Add/Drop Form</i> with instructor signature	Not permitted
<b>Audit</b> (change to or from)	CyberBear (See reg. office if not allowed online)	Not permitted	Not permitted

<sup>7</sup> Special Session courses dropped after instructional day 2 do not generate any refund and may affect financial aid eligibility. If dropping your only/all classes, see Business Services for Semester Withdrawal partial refund eligibility; W’s appear on transcript.

## Session Dates At-A-Glance

Session	Date Range	Section Designations
1 <sup>st</sup> 5-week Session	May 22 - June 23, 2018	Sections 00 – 29
2 <sup>nd</sup> 5-week Session	June 26 – July 28, 2018	Sections 30 – 49
10-week Session	May 22 – July 28, 2018	Sections 60 – 79
Special Sessions	Variable dates between May 22 & August 18	Sections 80 & above

## Online Courses: Sections 50-59

Online courses are identified by section numbers 50-59, and can fall under any of the summer sessions. If the start and end dates differ from the regular 5 and 10-Week Sessions, use the Special Session guide.

## Grades

- All grades post to CyberBear a little more than one week after the 10-week & second 5-week sessions conclude.
- All session grades post on this date, except for Special Sessions that have not concluded. These classes will post as “MG” or “missing grade” and will be manually posted once grades are received.

## Holidays

The following holidays are not included in the number of instructional days in a session:

Memorial Day – Monday, May 28, 2018                      &                      Independence Day – Wednesday, July 4, 2018

For assistance or questions about registration deadlines, please call the Office of the Registrar at (406)243-5600 or email [registration@umontana.edu](mailto:registration@umontana.edu).

Additional summer information can be found at [www.umt.edu/summer](http://www.umt.edu/summer).