



Instructions:

1. Prior to completing this form, review the [course description](#) and your [academic record](#)*. Note the required prerequisites and/or co-requisites along with the associated grades and/or test scores from your academic record in Cyberbear or Academic Planner.
2. If after review, you think you have satisfied the prerequisite and/or co-requisite requirements and would like to submit a waiver request, please print this form and complete **Section I** below. Attach appropriate supporting documentation (for example, unofficial transcripts listing transfer course work or placement test results).
3. Bring the signed form to the main office of the academic department responsible for the course.* Department staff will provide information on who is authorized to review your application.

Student ID Number [][][][] - [][][] - [][][][][]	Semester in which the course is to be taken: <input type="checkbox"/> AUTUMN <input type="checkbox"/> SPRING/WINTERSESSION <input type="checkbox"/> SUMMER 20____	
Last Name	First Name	Middle I.
Phone Number/Email		

SECTION I: To be completed by the STUDENT *Attach supporting documentation	
Subject and Course Number (CRN optional)	Prerequisite(s)
I have satisfied the prerequisite(s) and/or co-requisite(s) for this course for the following reason(s):	
Student Signature	Date

SECTION II: To be completed by the ACADEMIC DEPARTMENT	
Based on the case presented by the student, I am waiving the prerequisite(s) for the course for the semester indicated above.	
Faculty or Authorized Designee Signature	Date

<p>*ADDITIONAL RESOURCES</p> <ul style="list-style-type: none"> • Review course descriptions in the UM Course Catalog: http://umt.edu/catalog • Review academic records: http://umt.edu/cyberbear Student Services->Student Records->Academic Transcript • Review test scores: http://umt.edu/academicplanner Profile page • Check the Common Course Numbering Guide: https://webprocess.umt.edu/cyberbear/uwgccneg.p_CCN_Equivalencies • Prerequisite Enforcement Resources: http://umt.edu/prereq • List of Academic Departments – Location & Contact Information: http://umt.edu/uac/Files%20and%20Forms/10-11advisingcontacts.php
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