



## Spring 2024 Registration Deadlines

### 12 Week Session: February 5 – May 10, 2024

### Most Common Registration Actions

Go to **CyberBear** → Student Services → then choose the corresponding link as listed below.

	Through February 6	February 7 – February 21	February 22 – April 3	April 4 – May 9-May 3*	May 10-May 4* & Beyond
Instructional Days	Through Day 2	Day 2 – 12	Day 13 – 36	Day 37 – Last Class Day	After Last Day
<b>Add a Course<sup>1</sup></b>	<b>Registration à Register for Classes</b> Some courses require permission. Contact the instructor to request a digital <a href="#">Registration Override</a>	<u><a href="#">Course Add Change Drop link</a></u> Instructor + Advisor approval	<u><a href="#">Course Add Change Drop link</a></u> Instructor + Advisor approval + \$20.00 fee		Only to fix registration errors (see Registrar’s Office)
<b>Drop a Course<sup>2</sup></b> (to drop all/your only course, you must <u><a href="#">withdraw</a></u> )	<b>Registration à Register for Classes</b>	Email <a href="mailto:registration@umontana.edu">registration@umontana.edu</a> to request	<u><a href="#">Course Add Change Drop link</a></u> Instructor + Advisor approval + W on transcript + \$20.00 fee & no refund	<u><a href="#">Course Add Change Drop link</a></u> Instructor + Advisor + Dean approval + WP or WF on transcript + \$20.00 fee & no refund	<b>Not permitted</b>
<b>Credit/No Credit Grading<sup>3</sup></b> (change to or from)	<b>Registration à Register for Classes</b> Register for course then choose <u><a href="#">Schedule and Options</a></u> tab	Email <a href="mailto:registration@umontana.edu">registration@umontana.edu</a> to request	<u><a href="#">Course Add Change Drop link</a></u> Instructor + Advisor approval		<b>Not permitted</b>

**Note:** Academic advisor signatures are not required for graduate students or post-baccalaureate students.

\*The last class day is May 3<sup>rd</sup>. (Correction made 5/1/24)

February 19 is a holiday, and May 6-10 is designated for final exams. These days are not counted in the instructional/class days listed above.

<sup>1</sup> Any student not registered for at least one credit by 2/7/24 must email registration@umontana.edu to review your options. Approval of late enrollment is not guaranteed. Students who were registered and cancelled due to non-payment must instead contact Student Account Services to complete payment if they wish to have their class registration reinstated by 2/27/24.

<sup>2</sup> 12 Week Session courses dropped after 2/21/24 result in a “W”, “WP”, or “WF” on the student’s transcript, do not generate a refund, and may affect financial aid eligibility. To withdraw from the entire semester, review the [withdrawal webpage](#) and submit a semester withdrawal form.

<sup>3</sup> Many courses do not allow grade option changes; check the course syllabus for grade options. Instructors cannot change the available grade options after 2/21/24 for this session.



## Spring 2024 Registration Deadlines

### 12 Week Session: February 5 – May 10, 2024

### Less Common Registration Actions

Go to **CyberBear** → Student Services → then choose the corresponding link as listed below.

	Through February 6	February 7 – February 21	February 22 – May 9-May 3*	May 10-May 4* & Beyond
Instructional Days	Through Day 2	Day 3 – 12	Day 13 – Last Class Day	After Last Day
<b>Switch Sections<sup>4</sup></b>	<b>Registration à Register for Classes</b> Some courses require permission. Contact the instructor to request a digital <a href="#">Registration Override</a>	<b><u>Course Add Change Drop link</u></b> Both instructors' approval	<b><u>Course Add Change Drop link</u></b> Both instructors' approval	Only to fix registration errors (see Registrar's Office)
<b>Adjust Variable Credit Load</b> (variable credit courses only)	<b>Registration à Register for Classes</b> Register for course then choose <a href="#">Schedule and Options</a> tab	Email <a href="mailto:registration@umontana.edu">registration@umontana.edu</a> to request	<b><u>Course Add Change Drop link</u></b> Instructor + Advisor approval	<b>Not permitted</b>
<b>Audit</b> (change to or from)	<b>Registration à Register for Classes<sup>5</sup></b> Register for course then choose <a href="#">Schedule and Options</a> tab	Email <a href="mailto:registration@umontana.edu">registration@umontana.edu</a> to request	<b>Not permitted</b>	

**Note:** Academic advisor signatures are not required for graduate students or post-baccalaureate students.

\*The last class day is May 3<sup>rd</sup>. (Correction made 5/1/24)

February 19 is a holiday, and May 6-10 is designated for final exams. These days are not counted in the instructional/class days listed above.

For assistance or questions about registration deadlines, please contact us at:

<sup>4</sup> After 2/21/24 students cannot use the Switch Sections procedure to trade to a section that has not yet started. Email the Registrar's Office for details.

<sup>5</sup> Email [registration@umontana.edu](mailto:registration@umontana.edu) from your student email account to request the change to or from audit if the change cannot be made in CyberBear.

**Office of the Registrar** | 623 Aber Hall | Missoula, Montana  
t: (406) 243-5600 | w: [umt.edu/registrar](http://umt.edu/registrar) | e: [registration@umontana.edu](mailto:registration@umontana.edu)