UNIVERSITY OF MONTANA

Spring 2024 Registration Deadlines
5 Week Session I: January 18 – February 16, 2024
Most Common Registration Actions

Go to **CyberBear** → Student Services → then choose the corresponding link as listed below.

Instructional Days	Through January 22	January 23 – January 24	January 25 – February 7	February 8 – February 15	February 16 & Beyond
	Through Day 3	Day 4 – 5	Day 6 – 15	Day 16 – Last Class Day	After Last Day
Add a Course[1]	**Registration → Register for Classes** Some courses require permission. Contact the instructor to request a digital Registration Override	Contact the instructor to request a digital Registration Override **Registration → Register for Classes**		**Course Add Change Drop link** Instructor + Advisor approval + $20.00 fee	Only to fix registration errors (see Registrar's Office)
Drop a Course[2] (to drop all/your only course, you must withdraw)	**Registration → Register for Classes**		**Course Drop PDF form** Instructor + Advisor approval + W on transcript + $20.00 fee & no refund	**Course Add Change Drop link** Instructor + Advisor + Dean approval + WP or WF on transcript + $20.00 fee & no refund	Not permitted
Credit/No Credit Grading [3] (change to or from)	**Registration → Register for Classes** Register for course then choose Schedule and Options tab			**Course Add Change Drop link** Instructor + Advisor approval	Not permitted

Note: Academic advisor signatures are not required for graduate students or post-baccalaureate students.

February 16, 2024 is designated for final exams and is not counted in the instructional/class days listed above.

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[1] Any student not registered for at least one credit **by 2/7/2024** must email registration@umontana.edu to review your options. Approval of late enrollment is not guaranteed. Students who were registered and cancelled due to non-payment must instead contact Student Account Services to complete payment if they wish to have their class registration reinstated by **2/27/2024**.

[2] 5 Week Session I Courses dropped **after 1/24/24** result in a "W", "WP", or "WF" on the student's transcript, do not generate a refund, and may affect financial aid eligibility. To withdraw from the entire semester, review the withdrawal webpage and submit a semester withdrawal form.

[3] Many courses do not allow grade option changes; check the course syllabus for grade options. Instructors cannot change the available grade options after **1/24/24** for this session.

UNIVERSITY OF MONTANA

Spring 2024 Registration Deadlines
5 Week Session I: January 18 – February 16, 2024
Less Common Registration Actions

Go to CyberBear → Student Services → then choose the corresponding link as listed below.

	Through January 24	January 25 – February 7	February 8 – February 15	February 16 & Beyond
Instructional Days	Through Day 5	Day 6 – 15	Day 16 – Last Class Day	After Last Day
Switch Sections[4]	**Registration → Register for Classes** Some courses require permission. Contact the instructor to request a digital Registration Override	To add, contact the instructor to request a digital Registration Override **Registration → Register for Classes** To drop, email registration@umontana.edu	**Course Add Change Drop link** Both instructors' approval	Only to fix registration errors (see Registrar's Office)
Adjust Credit Load (variable credit courses only)	**Registration → Register for Classes** Register for course then choose Schedule and Options tab		**Course Add Change Drop link** Instructor + Advisor approval	**Not permitted**
Audit (change to or from)	**Registration → Register for Classes[5]** Register for course then choose Schedule and Options tab		**Not permitted**	

Note: Academic advisor signatures are not required for graduate students or post-baccalaureate students.

February 16, 2024 is designated for final exams and is not counted in the instructional/class days listed above.

For assistance or questions about registration deadlines, please contact us at:

Office of the Registrar | 623 Aber Hall | Missoula, Montana

t: (406) 243-5600 | **w:** umt.edu/registrar | **e:** registration@umontana.edu

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[4] After **1/24/24** students cannot use the Switch Sections procedure to trade to a section that has not yet started. Email the Registrar's Office for details.

[5] Email registration@umontana.edu from your student email account to request the change to or from audit if the change cannot be made in CyberBear.