

Spring 2024 Registration Deadlines

5 Week Session III: April 1 – May 10, 2024

Most Common Registration Actions

Go to [CyberBear](#) → Student Services → then choose the corresponding link as listed below.

	Through February 7	February 8 – April 5	April 6 – April 19	April 20 – May 3	May 4 & Beyond
Instructional Days	-	Through Day 5	Day 6 – 15	Day 16 – Last Class Day	After Last Day
Add a Course¹	Registration → Register for Classes Some courses require permission. Contact the instructor to request a digital Registration Override	<u>Course Add Change Drop link</u> Instructor + Advisor approval	<u>Course Add Change Drop link</u> Instructor + Advisor approval + \$20.00 fee		Only to fix registration errors (see Registrar’s Office)
Drop a Course² (to drop all/your only course, you must withdraw)	Registration → Register for Classes	Email registration@umontana.edu to request drop	<u>Course Add Change Drop link</u> Instructor + Advisor approval + W on transcript + \$20.00 fee & no refund	<u>Course Add Change Drop link</u> Instructor + Advisor + Dean approval + WP or WF on transcript + \$20.00 fee & no refund	Not permitted
Credit/No Credit Grading³ (change to or from)	Registration → Register for Classes Register for course then choose Schedule and Options tab	Email registration@umontana.edu to request change	<u>Course Add Change Drop link</u> Instructor + Advisor approval		Not permitted

Notes: Academic advisor signatures are not required for graduate students or post-baccalaureate students.

Final exams week is May 6 – May 10, 2024. These are not counted in the instructional/class days listed above.

¹ Any student not registered for at least one credit **by 2/7/24** must email registration@umontana.edu to review your options. Approval of late enrollment is not guaranteed. Students who were registered and cancelled due to non-payment must instead contact [Student Account Services](#) to complete payment if they wish to have their class registration reinstated by **2/27/24**.

² 5 Week Session III courses dropped **after 4/5/24** result in a “W”, “WP”, or “WF” on the student’s transcript, do not generate a refund, and may affect financial aid eligibility. To withdraw from the entire semester, review the [withdrawal webpage](#) and submit a semester withdrawal form.

³ Many courses do not allow grade option changes; check the course syllabus for grade options. Instructors cannot change the available grade options after **4/5/24** for this session.



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Instructional Days	-	Through Day 5	Day 6 – Last Class Day	After Last Day
Switch Sections	Registration → Register for Classes Some courses require permission. Contact the instructor to request a digital Registration Override	<u>Course Add Change Drop link</u> Both instructors' approval	<u>Course Add Change Drop link</u> Both instructors' approval	Only to fix registration errors (see Registrar's Office)
Adjust Credit Load (variable credit courses only)	Registration → Register for Classes Register for course then choose Schedule and Options tab	Email registration@umontana.edu to request change	<u>Course Add Change Drop link</u> Instructor + Advisor approval	Not permitted
Audit (change to or from)	Registration → Register for Classes⁴ Register for course then choose Schedule and Options tab	Email registration@umontana.edu to request change	Not permitted	

Note: Academic advisor signatures are not required for graduate students or post-baccalaureate students. March 18 – 22, 2024 is Spring Break. March 29, 2024 is reserved for final exams. They are not counted in the instructional/class days listed above.

For assistance or questions about registration deadlines, please contact us at:

Office of the Registrar | 623 Aber Hall | Missoula, Montana
 t: (406) 243-5600 | w: umt.edu/registrar | e: registration@umontana.edu

⁴ Email registration@umontana.edu from your student email account to request the change to or from audit if the change cannot be made in CyberBear.