

Most Common Registration Actions

Course changes are completed via [CyberBear](#) → Student Services. Corresponding links in bold.

	Until Jan 25 @ 5pm	Jan 26 – Feb 7 @ 5pm	Feb 8 – Feb 10 @ 5pm	Feb 11 – Mar 1 @ 5pm	Mar 2 & Beyond
Instructional Days	Until Day 6	Day 7 – 15	Day 16 – 18	Day 19 – Last Class Day	After Last Day
Add a Course¹	Registration → Register for Classes	Electronic Override (see your instructor) + Registration → Register for Classes	Course Add Change Drop Instructor + Advisor approval + \$10.00 fee	Course Add Change Drop Instructor + Advisor approval + \$10.00 fee	Only to fix registration errors (see Registrar's Office)
Drop a Course² (must withdraw to drop all/only course)	Registration → Register for Classes	Email Registrar's Office for Course Add Change Drop Instructor + Advisor approval + \$10.00 fee	Course Add Change Drop Instructor + Advisor approval + \$10.00 fee	Course Add Change Drop Instructor + Advisor + Dean approval + \$10.00 fee (WP or WF on transcript)	Not permitted
Credit/No Credit Grading (change to or from)	Registration → Register for Classes	Registration → Register for Classes	Course Add Change Drop Instructor + Advisor approval	Course Add Change Drop Instructor + Advisor approval	Not permitted

Note: Academic advisor signatures are not required for graduate students or post-baccalaureate students.

¹ Any student not registered for at least one credit by **2/7/2022** must [petition to register and pay after the deadline](#) through the Registrar's Office. Due by **3/1/2022**.

² Courses dropped **after 1/25/2022** result in a "W", "WP", or "WF" on the student's transcript, do not generate a refund, and may affect financial aid eligibility. To withdraw from the entire semester, contact a [withdrawal coordinator](#) for questions and to submit paperwork.

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Switch Sections³	Registration → Register for Classes	Electronic Override to add, then email Registrar’s Office to drop	Course Add Change Drop Both instructors’ approval	Course Add Change Drop Both instructors’ approval	Only to fix registration errors (see Registrar’s Office)
Adjust Variable Credit Load (variable credit courses only)	Registration → Register for Classes	Registration → Register for Classes	Course Add Change Drop Instructor + Advisor approval	Course Add Change Drop Instructor + Advisor approval	Not permitted
Audit (change to or from)	Registration → Register for Classes (email registration if not allowed online)	Not permitted	Not permitted	Not permitted	Not permitted

Note: Academic advisor signatures are not required for graduate students or post-baccalaureate students.

For assistance or questions about registration deadlines, please contact us at:

Office of the Registrar

623 Aber Hall | Missoula, Montana

t: (406) 243-5600 | w: umt.edu/registrar | e: registration@umontana.edu

³ After 1/25/2022 students cannot use the Switch Sections procedure to trade to a section that has not yet started. Contact the Registrar’s Office for details.