

### Most Common Registration Actions

Course changes are completed via [CyberBear](#) → Student Services. Corresponding links in bold.

	Until Feb 7 @ 5pm	Feb 8 – Mar 23 @ 5pm	Mar 24 – Apr 13 @ 5pm	Apr 14 – May 6 @ 5pm	May 7 & Beyond
Instructional Days	-	Until Day 8	Day 9 – 23	Day 24 – Last Class Day	After Last Day
<b>Add a Course<sup>1</sup></b>	Registration → Register for Classes	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval + \$10.00 fee	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval + \$10.00 fee	Only to fix registration errors (see Registrar's Office)
<b>Drop a Course<sup>2</sup></b> (must <a href="#">withdraw</a> to drop all/only course)	Registration → Register for Classes	<a href="#">Email</a> to request this change registration@umontana.edu	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval + \$10.00 fee	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor + Dean approval + \$10.00 fee (WP or WF on transcript)	Not permitted
<b>Credit/No Credit Grading</b> (change to or from)	Registration → Register for Classes	<a href="#">Email</a> to request this change registration@umontana.edu	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval	Not permitted

**Note:** Academic advisor signatures are not required for graduate students or post-baccalaureate students.

Final Exams week runs May 9 – 13, 2022. These are not instructional/class days.

<sup>1</sup> Any student not registered for at least one credit by **2/7/22** must [petition to register and pay after the deadline](#) through the Registrar's Office. Due by **3/1/22**.

<sup>2</sup> Courses dropped **after 3/23/22** result in a "W", "WP", or "WF" on the student's transcript, do not generate a refund, and may affect financial aid eligibility. To withdraw from the entire semester, contact a [withdrawal coordinator](#) for questions and to submit paperwork.



## Spring 2022 Registration Deadlines 8 Week 2<sup>nd</sup> Session: March 14 – May 13, 2022

### Less Common Registration Actions

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	Until Feb 7 @ 5pm	Feb 8 – Mar 23 @ 5pm	Mar 24 – Apr 13 @ 5pm	Apr 14 – May 6 @ 5pm	May 7 & Beyond
Instructional Days	-	Until Day 8	Day 9 – 23	Day 24 – Last Class Day	After Last Day
<b>Switch Sections</b>	Registration → Register for Classes	<b><a href="#">Course Add Change Drop</a></b> Both instructors' approval	<b><a href="#">Course Add Change Drop</a></b> Both instructors' approval	<b><a href="#">Course Add Change Drop</a></b> Both instructors' approval	Only to fix registration errors (see Registrar's Office)
<b>Adjust Variable Credit Load</b> (variable credit courses only)	Registration → Register for Classes	<b><a href="#">Email</a></b> to request this change registration@umontana.edu	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval	<b><a href="#">Course Add Change Drop</a></b> Instructor + Advisor approval	Not permitted
<b>Audit</b> (change to or from)	Registration → Register for Classes ( <b><a href="#">email</a></b> registration if not allowed online)	<b><a href="#">Email</a></b> to request this change registration@umontana.edu	Not permitted	Not permitted	Not permitted

**Note:** Academic advisor signatures are not required for graduate students or post-baccalaureate students.

Final Exams week runs May 9 – 13, 2022. These are not instructional/class days.

For assistance or questions about registration deadlines, please contact us at:

**Office of the Registrar**

623 Aber Hall | Missoula, Montana

t: (406) 243-5600 | w: [umt.edu/registrar](http://umt.edu/registrar) | e: [registration@umontana.edu](mailto:registration@umontana.edu)