Faculty Grade Entry – Search & Sort Rosters

All semesters are visible in Faculty Grade Entry in CyberBear for most of the year.

However, during final grade entry at the end of a semester, the page typically displays only the rosters for that semester.

Search

- Search by any criteria on the page, but it must match exactly
  - Summer Session 2021 yields results:

  - Summer 2021 does not:

- You can search then sort if needed:

- If you can't find the course, try different search criteria or increase the Per Page limit in the bottom right corner
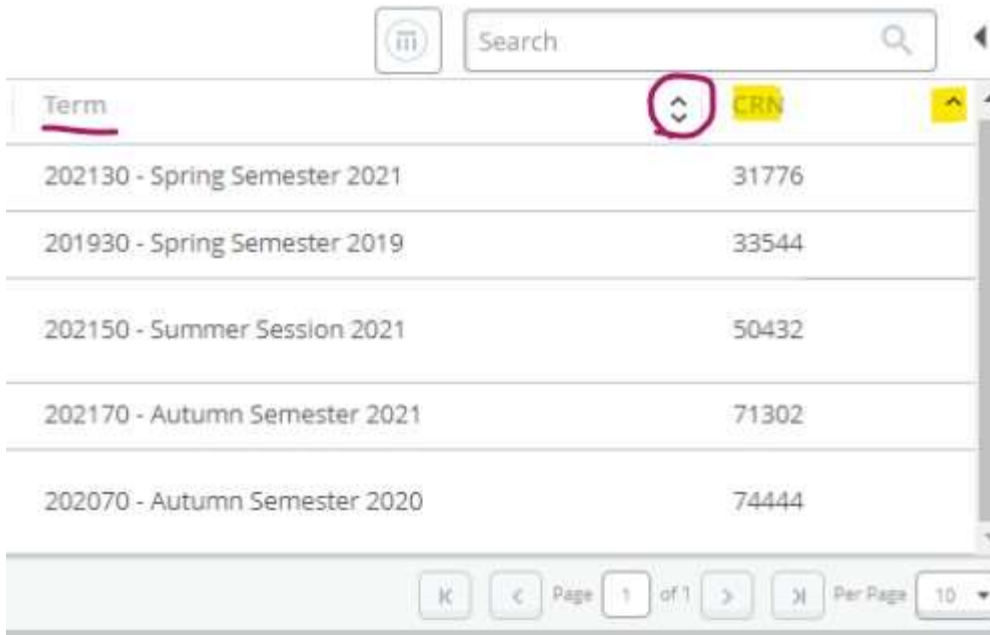

Sort

- Faculty Grade Entry automatically sorts numerically by CRN

Remember:

- CRNs change each semester
- Spring CRNs start with 3
- Summer CRNs start with 5
- Autumn CRNs start with 7

- Sort by any column on the page, using the up/down arrows

Term		CRN	
202130 - Spring Semester 2021		31776	
201930 - Spring Semester 2019		33544	
202150 - Summer Session 2021		50432	
202170 - Autumn Semester 2021		71302	
202070 - Autumn Semester 2020		74444	

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- If you can't find the course, increase the Per Page limit or page over in the bottom right corner

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