

**INSTITUTIONAL REVIEW BOARD
THE UNIVERSITY OF MONTANA-MISSOULA**

RECORD RETENTION

POLICY: Records of the UM IRB and the Project Director(s) will be kept for at least 3 years after completion of the research.

PROCEDURES: In compliance with 21 C.F.R. § 56.115(b) and 45 C.F.R. § 46.115(b) the UM IRB will retain all records related to a project for at least three (3) years after completion of the research. The retained records shall be accessible to authorized representatives of the Food and Drug Administration or other appropriate federal agency. The investigators involved in the research project shall retain their records, including signed Informed Consent Forms, of the research project for a similar period and under similar conditions of accessibility.

APPROVED: Jane C. Rudolph
Chair, UM IRB

DATE: Apr 19, 2003