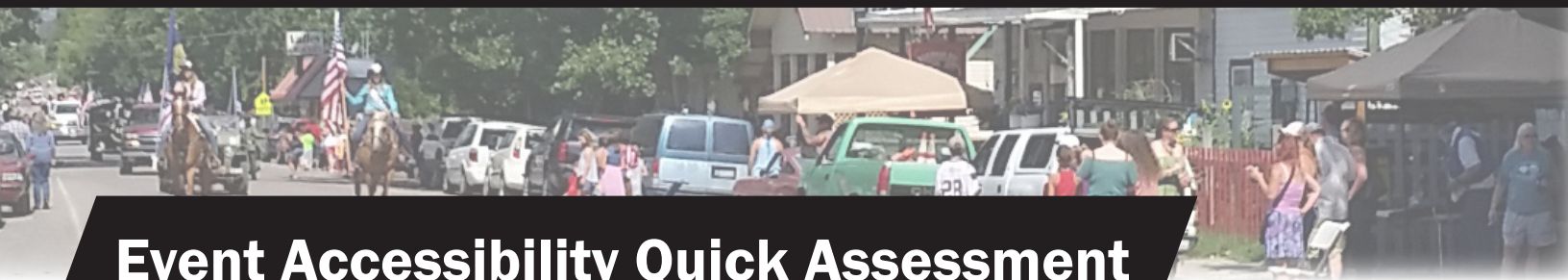


Community Assessment for Accessible Rural Events



Event Accessibility Quick Assessment

For indoor and outdoor events

Accessibility Item		Have you addressed this item?	Steps to take:
Planning and Promotion	People with disabilities involved in event planning.	Yes..... <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	All promotion and event programs and materials in accessible formats (large print, text-only, captioning, interpreters, etc.).	Yes..... <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	Promotional materials advertise accessibility features of event.	Yes..... <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	Staff and volunteers have basic awareness training on how to assist people with disabilities during event and in emergencies.	Yes..... <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Parking	Enough accessible parking, and it is clearly marked.	Yes..... <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

Accessibility Item		Have you addressed this item?	Steps to take:
Entrances and Doorways	Clearly marked accessible entrances.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	Doorways/entrances wide enough for walkers, wheelchairs, and other mobility equipment. No revolving doors. Nothing blocking entrances or doors.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	Door handles are levers or u-shaped.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Pathways	Ramps at all steps and over uneven surfaces. Handrails on all stairs.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	Pathways to all services and activities flat and unblocked.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Bathrooms	Enough clearly marked accessible bathrooms on-site and near all event activities. Path to bathroom unblocked and wheelchair accessible.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	Accessible toileting and feeding/watering areas for service animals.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

Accessibility Item		Have you addressed this item?	Steps to take:
Event Space	Clearly identified roving event staff present to assist with accessibility issues during the event.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	Any events with sound effects, flashing lights or strobes, smoke machines, etc. clearly marked.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	Areas are well lit and have adjustable lighting. Sound system is adjustable. Microphones are available to the audience during Q & A sessions.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	Accessible seating set up in a way that is inclusive. Front row seating reserved for people with vision and hearing impairments.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	Designated area for people experiencing sensory overload to rest away from noise, lights, and other commotion. Area is fragrance-free.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	Tables are at usable height and have enough space for people in wheelchairs and power chairs.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Food	Food sensitivities and allergies addressed. Alternative options available and clearly labeled.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	



For more information and resources on event accessibility, check out the **Community Assessment for Accessible Rural Events (CAARE) Toolkit.**

Find it online by visiting

**[www.rtc.ruralinstitute.umt.edu/
community-assessment-for-accessible-
rural-events](http://www.rtc.ruralinstitute.umt.edu/community-assessment-for-accessible-rural-events)**



Accessibility items in this quick assessment have been adapted from the following resources:

- Feedback from members of the Association of Programs for Independent Living (APRIL) and Centers for Independent Living
- The Alberta Urban Municipalities Association. (2017). Measuring inclusion tool. Edmonton, AB: Alberta Urban Municipalities Association.
- Disability Rights Wisconsin. (2004). Self assessment tool for ensuring access for people with disabilities. Harrisburg, PA: Safe Housing Partnerships.
- Social Inclusion Week of Australia. (2017). Event accessibility checklist. Social Inclusion Week of Australia.
- Event accessibility checklist_Social Inclusion Week Australia Commission on Disability Rights. (n.d.). Planning accessible meetings and events: A toolkit.