

HFD MINOR STUDENT CHECKLIST

Set up appointment with an HFD minor advisor in your major department (see listing).

Meet with your advisor and determine your thematic area.

Complete the **HFD Minor Plan of Study Form** (can be handwritten, typed or word processed). The HFD Minor Course Requirement Worksheet provides guidance.

Have the HFD minor advisor from your major department sign and date the **HFD Minor Plan of Study Form**.

Have one of the Co-Chairs of the HFD Minor to set up an appointment to go over the **HFD Minor Plan of Study Form** and sign it:

Paul Silverman, Skaggs 366, 243-6349, paul.silverman@mso.umt.edu; or
Meg Ann Traci, Corbin 243, 243-4956, matraci@ruralinstitute.umt.edu

Turn a copy of your **HFD Minor Plan of Study Form** in to the one of the Co-Chairs of the Human and Family Development Minor.

Obtain **Degree/Major/Option Change Form** (from Griz Central) and have one of the HFD Minor Co-Chairs sign it.

Turn the signed **Degree/Major/Option Change Form** requesting the addition of the HFD Minor in to the Registrar's office at least one semester prior to graduation.

Reminder for graduation - you must get a Minor Graduation Form (orange form) from the Registrar's office the semester prior to graduation. Make sure you fill out all courses and have one of the co-chairs of the Human and Family Development Minor sign this form.

If at any time you change or do not take a course that you designated in your approved Plan of Study, please contact your advisor. They will document on your **HFD Minor Plan of Study Form**.