University of Montana

Communicative Sciences & Disorders

Treatment Observation Checklist

Date:\_\_\_\_\_\_\_\_\_ Clinician:\_\_\_\_\_\_\_\_\_\_\_ Client:\_\_\_\_\_\_\_\_ Supervisor:\_\_\_\_\_\_\_\_

Rating Key: + = Yes 0 = No X = Not applicable Start:\_\_\_\_\_\_\_\_ End \_\_\_\_\_\_\_\_\_Time\_\_\_\_\_\_\_\_

**PLANNING:**

\_\_\_\_Clear rational for objectives/activities

\_\_\_\_Objectives written with measurable components (do, conditions, criteria)

\_\_\_\_Data analysis from *previous* week’s sessions considered in current session

\_\_\_\_Environment is arranged to meet observer viewing needs (speaker turned on; in view of window)

**STRUCTURE:**

**\_\_** Preview provided at beginning of session

\_\_\_Instructions and client expectations are clear

\_\_\_Transition between activities is smooth

\_\_\_Procedures (i.e., what clinician does) modified when indicated

\_\_\_Appropriate pace allowing time for client to respond

\_\_\_Creative and age-appropriate treatment materials used

\_\_\_Materials used to enhance attention, participation and to maximize responses

\_\_\_Appropriate time spent on each task

\_\_\_Target-specific feedback given

\_\_\_Elements of treatment (e.g., cueing, modeling, demonstration) used effectively

\_\_\_Review/summary provided at end of session

\_\_\_Generalization assignments (i.e., homework) given with instructions/demonstration

**BEHAVIOR MANAGEMENT:**

**\_\_\_**Desired behavior is reinforced

\_\_\_Undesired behavior is recognized and reduced in a non-threatening manner

\_\_\_Environment is arranged to facilitate optimal client behavior

**DATA COLLECTION:**

\_\_\_Consistent, accurate data collected

\_\_\_Explanation for data provided to client

\_\_\_Analysis of data (on-line) shared with client for feedback and reinforcement

**INTERPERSONAL SKILLS:**

\_\_\_Establishes rapport and maintains an engaging, positive atmosphere with client

\_\_\_Maintains professional boundaries (physical, topic-related, feedback)

\_\_\_Appropriate reactions/responses to client’s comments/behaviors

\_\_\_Make appointment to see me **before** next session

**COMMENTS:**

**Score**