

FY 2026-27 Faculty Research Incentive Program – Intent to Participate Form

Part I: I intend to participate in: ☐ **Fall Semester 2026** and/or ☐ **Spring Semester 2027**

This section is to be completed at the beginning of the AY or as soon as a sponsored project is awarded.

Form Prepared By: _____ Email: _____ Extension: _____

Faculty Member: _____ UMID: 790-_____-_____

Department/School/Center: _____

Position Number: _____ Email: _____ Extension: _____

Effort Distribution: Research/Creative Scholarship: _____% Teaching: _____% Service: _____%

My signature below indicates agreement with the following:

- ☐ I have read, understand and agree to adhere to the FRIP policy.
- ☐ I understand that my participation in FRIP is voluntary.
- ☐ I understand that effort applied to a sponsored project to reduce teaching effort and support a course buy-out is not eligible for FRIP. My *expected* teaching load in **AY2026-27** is as follows:

CRN	Subject & Number	Title	Credit Hours

- ☐ I understand that I am eligible for a FRIP payment up to **70%*** of the research effort charged to each sponsored project. I estimate my FRIP payment to be \$_____.
- ☐ I understand that the maximum annual FRIP payment allowed is **25%** of my institutional base salary (IBS) of \$_____. IBS should include any merit/promotion/cost of living adjustments)
- ☐ I affirm that my participation in FRIP is not reported as voluntary cost-match commitments.

Faculty Member

Date

For Chairs/Deans/Directors:

My signature below indicates agreement with the following:

- ☐ The faculty member received at least a “normal” or “satisfactory” in most recent faculty evaluation.
- ☐ The faculty member commits to the above teaching responsibilities. Any salary savings generated due to course buy-out using sponsored project funds are retained by the unit for teaching replacement and are not included or permitted in the calculation of FRIP.

Chairperson

Date

College Academic Finance Officer (AFO)

Date

Dean

Date

Provost

Date

*Grandfathered awards (grants that were active as of March 1, 2026) are eligible to continue at the 90% return rate in FY27 and FY28. College Academic Finance Officers have access to the grandfathered list to verify eligibility.

A U-Approve RPT should be submitted to direct the appropriate effort to the grant. This RPT transaction is independent of the FRIP transaction and should not reference FRIP or have FRIP documentation attached.

FY 2026-27 Faculty Research Incentive Program – Verification of Participation

Part II: Verification of Participation for: ☐ Fall Semester 2026 and/or ☐ Spring Semester 2027

This section is to be completed no later than April 15 for timely submission of the FRIP payment.

Form Prepared By: _____ Email: _____ Extension: _____

Faculty Member: _____ UMID: 790- _____ - _____

Department/School/Center: _____

Position Number: _____ Email: _____ Extension: _____

Effort Distribution: Research/Creative Scholarship: _____% Teaching: _____% Service: _____%

My signature below affirms the following:

- YTD general funds recovered from effort charged to sponsored projects is \$_____ with the estimated remaining AY/FY recovery at \$_____; TOTAL: \$_____.
- The sponsored projects supporting the faculty member's research effort are:

Index	Sponsor & Short Title	Period of Performance

- This amount represents _____% of the faculty member's institutional base salary (IBS), meeting the requirement to be no more than 25% of the IBS.
- The incentive payment is 70%* (90% if grandfathered) of the net amount recovered through effort charged to extramural sponsored project funding that is available for distribution (i.e., not used for voluntary cost-match or course buy-out).
- The amount of the FRIP payment is \$_____. I have reviewed the calculation of this figure with the finance staff in my unit and I certify that it is accurate. I understand that the incentive cannot be adjusted after the fiscal year has closed.
- I affirm teaching responsibilities for the year were as follows:

CRN	Subject & Number	Title	Credit Hours

Faculty Member

Date

For College Academic Finance Officers:

My signature below confirms there is sufficient funding available for payment of the faculty research incentive on the general fund due to the recovery of labor costs supplanted by extramural sponsored projects. *I have attached documentation of the faculty member's labor charged to all sponsored programs. I certify that general fund salary savings are accrued in the amount of the incentive payment.*

College Academic Finance Officer (AFO)

Date