

University of Montana Scholarship Universe Training



Student View

Dashboard



MJ Parker

78

Scholarships Needing Questions Answered To Qualify

Partial Matches

48

Scholarships You Can Currently Apply To

Matches

3

Scholarships With Applications In Progress

Applications In Progress

Scholarship Opportunities

Scholarship Universe

867 Open & Future Scholarships

Actions Required

All Types

Your Universe

Open & Future Matches
48 Scholarships

Applied
0 Scholarships

In Review
0 Scholarships

Awarded
0 Scholarships

Accessing the Dashboard

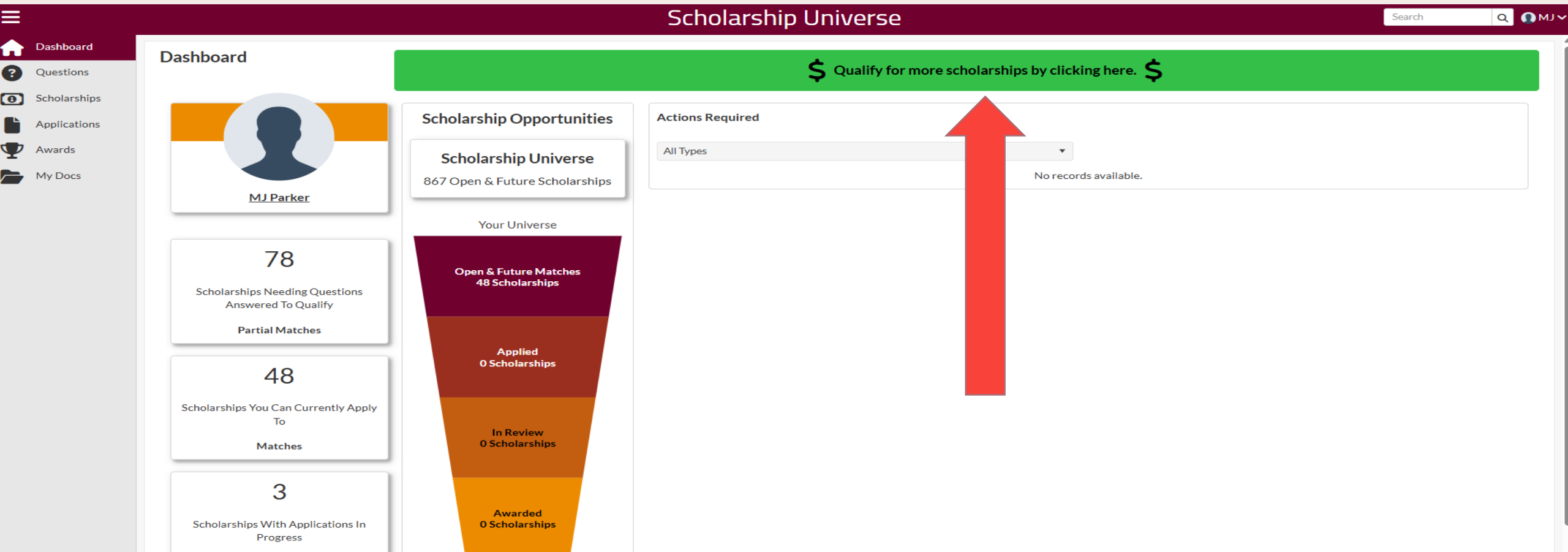
1. Students log into their Griz Portal, and will find a scholarship Universe Icon.

They will be redirected to SU's webpage and prompted to log in with UM ID credentials to reach their student dashboard.

Scholarship Matching Process

A green button that says “Qualify for more Scholarships by Clicking Here” will prompt students to answer questions and begin matching scholarships to students based on profile data, and other student reported data.

Note that all questions with an (SIS) after means that this data will be pulled from what we have in Banner student’s cannot edit these answers. They must make changes at the Registrar’s office. Questions like “majors, minors, GPA, need, class level, etc” are in this category. Students will answer the rest of the questions.



Scholarship Universe

Search MJ

Dashboard

Scholarship Opportunities

Scholarship Universe
867 Open & Future Scholarships

Actions Required

All Types

No records available.

Dashboard

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Applications/Supplemental Questions

- After matching questions, students will be prompted to view their scholarship matches and begin applying to scholarships.
- In the “apply view” they can see all associated scholarships with the application tied to a specific opportunity.
- Students can use the same application for all scholarships associated with the app. (ie College of Business Conditional Application)

The screenshot displays the 'Scholarship Universe' web application. The top navigation bar is maroon with the title 'Scholarship Universe' and a search bar. A left sidebar contains navigation links: Dashboard, Questions, Scholarships (active), Applications, Awards, and My Docs. The main content area is titled 'Scholarships' and includes tabs for Matches, Pinned, Partial Matches, Application Submitted, Non-Matches, and Not Interested. Below these tabs is a table of scholarship opportunities. An orange callout box with the text 'Apply view' and a red arrow points to the 'Apply' button in the second row of the table.

Scholarship Name	Amount	Organization	Department	Apply Between	Status	Actions
Richard Paul Coombs / Alumni Association Memorial Scholarship	Varies	Financial Aid Office		12/1/2025 - 4/1/2026	Open	Continue Application View
Christine L. Howe Memorial Service Scholarship	Varies	Alumni	UM Alumni Association	12/1/2025 - 4/1/2026	Open	Apply View
Glen and Sharilyn Campbell Endowed Scholarship	Varies	College of Business		12/1/2025 - 4/1/2026	Open	Continue Application View
Greek Task Force Scholarship Fund	Varies	Student Affairs	Greek Task Force	12/1/2025 - 4/1/2026	Open	Apply View

Below the scholarship list is an 'Application' section with a table showing associated scholarships and their deadlines.

Scholarship(s) Associated	Deadline
☒ Neil F. Wakley Scholarship in Business	04/01/2026
☒ Richard A. Rolando Scholarship	04/01/2026
☒ The Arnold V. and Ida M. Kober Scholarship	04/01/2026
☒ Elde Bailly LLP	04/01/2026
☒ Jack and Nancy Burke Scholarship in Business	04/01/2026
☒ Patricia Pump Douglas Accounting Scholarship	04/01/2026

Applications Cont'd

- You also get to see what matching questions are associated with this application and verify that your information is correct.
- Note: if there is a “lock” icon next to a question, that means this information is being pulled from Banner, and you will need to check with the Registrar’s Office if your information is not accurately being represented. Our data uploads daily, so as soon as the information you need is changed, your profile will reflect that information on the next data upload.

College of Business Conditional Application FY 26-27

> Verify Eligibility
Application Information
Review and Submit
← Return to Applications

Verify Eligibility
Please review the qualifying questions for this application and ensure your answers are true.

What is your current or intended enrollment status for the academic year? (Student)	Full time	
What is your current or intended major(s)? (SIS)	Accounting	
What is your college? (SIS)	College of Business	
Do you have dependent children? (SIS)	Yes	
What is your expected class level? (SIS)	Junior	
What is your expected academic level? (SIS)	Undergraduate	
Are you involved with clubs and/or civic organizations? (Student)	Yes	
Does your hometown have 10,000 or less residents? (Student)	Yes	
What is your residency code? (SIS)	In-State	
What is your gross financial need? (SIS)	1	
Are you from Eastern Montana? (Student)	Yes	

☐ I verify all information above is correct. I will provide supporting documentation if required.
Some answers are award year specific and provided by the institution

Continue →

SIS data

Managing Applications/Partial Matches

- Dashboard sections show students what scholarships have been applied for and partial matches to help students improve eligibility and track progress.
- If a student wants to view their “partial matches” they can do this too, and review what criteria they are not yet making or haven’t answered yet. The “view” tab allows them to see exactly what they need to answer which is a criteria point that would potentially allow them to match.

Scholarships

Sort: School Scholarships First

Matches Pinned Partial Matches Application Submitted Non-Matches Not Interested

 PEAS Undergraduate Scholarship Fund AMOUNT: Varies STATUS: Open	ORGANIZATION: College of Forestry and Conservation	DEPARTMENT: Environmental Studies	APPLY BETWEEN: 12/1/2025 - 4/1/2026	Continue Application View
 Ralph J. Hartse Endowed Scholar in Jazz AMOUNT: Varies STATUS: Open	ORGANIZATION: College of Arts and Media	DEPARTMENT: Music	APPLY BETWEEN: 12/1/2025 - 4/1/2026	View
 Sigma Nu Endowment AMOUNT: Varies STATUS: Open	ORGANIZATION: Student Affairs	DEPARTMENT: Sigma Nu	APPLY BETWEEN: 12/1/2025 - 4/1/2026	View
 Susan Churchill Endowed Scholarship AMOUNT: Varies STATUS: Open	ORGANIZATION: College of Forestry and Conservation	DEPARTMENT: Wildlife Biology	APPLY BETWEEN: 12/1/2025 - 4/1/2026	

[Back to Scholarships](#)

Ralph J. Hartse Endowed Scholar in Jazz

Open Date: 12/01/2025
Deadline: 04/01/2026
Renewal Type: None

Amount: Varies
Organization: College of Arts and Media
Status: Open

This scholarship is made possible by the generous donations from individuals or organizations to University of Montana. Their intention is to help students who meet the eligibility requirements.

Matching Requirements

Question	Answer Must Be...	Your Answer...	Match Status...
What is your minor? (SIS)	Equal To Music	No Answer	
What is your gross financial need? (SIS)	Greater Than 0	1	
Are you participating in any of the following ensembles?	Equal To UM Jazz Program	No Answer	

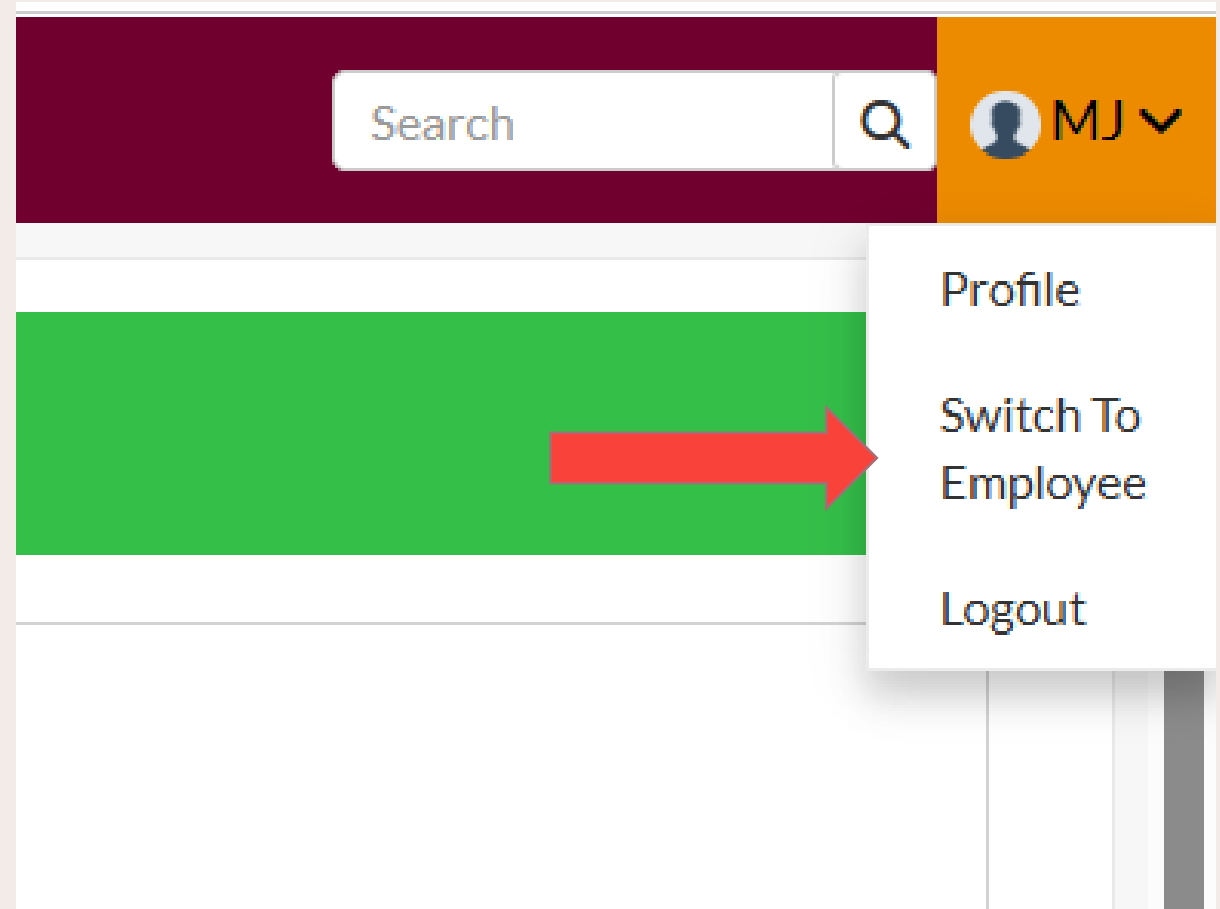
Application Required: College of Arts and Media Conditional Application FY 26-27

Version 1.197.40494
[Accessibility Statement](#)

Administrator View

Employee Mode

- When you log in, make sure your profile is in “Employee” mode by selecting this view option from the top right corner



Scholarship Administrators

- From this “employee view” you will be able to see all of the scholarship opportunities that you have been assigned to.
- If you notice that you are missing access to a certain department, or something is off please use the link below to request access to the correct department or organization.
- <https://www.umt.edu/finaid/scholarships/opportunity-admin-request.php>

Scholarships			Filter (1) ▼	Import	Export	Add +
Draft (0)	Active (54)	Review (0)	Award (0)	Completed (0)	Archived (0)	
			Sort by...			
Margy and Kenneth Kohl Scholarship Open			    			
Created: 10/20/2025 Open Date: 12/1/2025 Deadline: 4/1/2026			Cycle: FY 26-27 Organization: College of Education Award Year: 2026-2027			
Noah Ginnings Scholarship Open			    			
Created: 10/20/2025 Open Date: 12/1/2025 Deadline: 4/1/2026			Cycle: FY 26-27 Organization: College of Education Award Year: 2026-2027			
Marlene Bachmann Student Teaching Award Open			    			
Created: 10/20/2025 Open Date: 12/1/2025 Deadline: 4/1/2026			Cycle: FY 26-27 Organization: College of Education Award Year: 2026-2027			
Phi Delta Kappa Chapter 78 Graduate Education Scholarship Open			    			
Created: 10/20/2025 Open Date: 12/1/2025 Deadline: 4/1/2026			Cycle: FY 26-27 Organization: College of Education Award Year: 2026-2027			
Orville Getz Memorial Scholarship Open			    			
Created: 10/10/2025 Open Date: 12/1/2025 Deadline: 4/1/2026			Cycle: FY 26-27 Organization: College of Education Award Year: 2026-2027			
Moser-McKinney Education Fellowship Open			    			
Created: 10/10/2025 Open Date: 12/1/2025 Deadline: 4/1/2026			Cycle: FY 26-27 Organization: College of Education Award Year: 2026-2027			
Mildred Dufresne Scholarship Open			    			

Margy and Kenneth Kohl Scholarship : Open

General Matching Candidates Awards

Save Hold Cancel

Scholarship Information

*Name: Margy and Kenneth Kohl Scholarship

*Organization: College of Education

Department: Teaching and Learning

**Cycle: FY 26-27 Open Date: 12/1/2025 Deadline: 4/1/2026

**Application Method: Internal Application With Continuous Awarding

**Application: College of Education Conditional Application FY 26-27

Donor: University Donor

*Award Year: 2026-2027

**Terms: Fall 2026 Spring 2027

Max Applicants:

Acceptance Required: YES

Acceptance Criteria:

Thank You Required: YES

Scholarship View

- Use the “pencil” icon to look at each fund. And you will see 4 tabs: General, Matching, Candidate, and Award
- The general view will give you fund info such as fund code, budget, the assigned department and organization, etc. Your access will only allow you to “view” this tab.

Margy and Kenneth Kohl Scholarship : Open

General

Matching

Candidates

Awards

Save

Cancel

Matching Question Groups

Please add questions and desired values to match students to this scholarship.

Use SIS data answer for the 2026-2027 year: YES

Matching Question	Operator	Matching Value	Edit	Remove
What is your current or intended major(s)? (SIS)	Any Of These	Elementary Education; Secondary Education		
What is your residency code? (SIS)	Any Of These	In-State; Distance In-State		

+Add Question

Copy Group

Delete Group

Audit History

Run Simulation as Report

Run Simulation

Copy Requirements

Add Group

Eligibility

Eligibility qualifications as seen by the student.

Matching Tab

- If you toggle to “Matching” this will show you how the fund was set up according to the paragraph we have from the foundation regarding “donor intent.” Your student has to meet these criteria points in order to match to this scholarship. They match by filling out and answering “matching Questions” in the student view.

Matching Cont'd

- You may notice that these “matching criteria” do not include things like essay questions, letters of recommendation, etc. If you had a conditional application in the previous portal, that is likely what your funds are tied to. If not, maybe one of your funds had an essay requirement, but the rest didn't in that case, we have built out individual applications (aka supplemental questions) for your funds. If your funds were not attached to any supplemental questions, they got defaulted and connected to our “general application”
- To find out what application your fund is tied to, this can be found in the “general” tab of each fund next to “Application”
- If you notice anything amiss with any of your funds, please keep a list of any tweaks or questions you have regarding any funds and reach out at mj.parker@umt.edu

Margy and Kenneth Kohl Scholarship : Open

General Matching Candidates Awards

Scholarship Information

*Name:

Margy and Kenneth Kohl Scholarship

*Organization:

College of Education

Department:

Teaching and Learning

**Cycle:

FY 26-27

×

▼

Open Date: 12/1/2025 Deadl

**Application Method:

Internal Application With Continuous Awarding

▼

**Application:

College of Education Conditional Application FY 26-27

Donor:

University Donor

×

×

*Award Year:

2026-2027

▼

**Terms:

Fall 2026

×

Spring 2027

×

×

Max Applicants:

Awarding Process

Candidates Tab

- Now, if you toggle to “candidates” you should have your applicant pool of students that made the minimum qualifications based upon the matching criteria that is within the donor intent paragraph
- This view will have all your student names and 790s, which I have left off to protect student data.
- Also, note the “Awarding Criteria” button

Margy and Kenneth Kohl Scholarship : Open

General Matching Candidates Awards

Matching Question Groups

Please add the questions and desired values to match students to this scholarship.

Matching Question

What is your current or intended major(s)? (SIS)

What is your residency code? (SIS)

Audit History

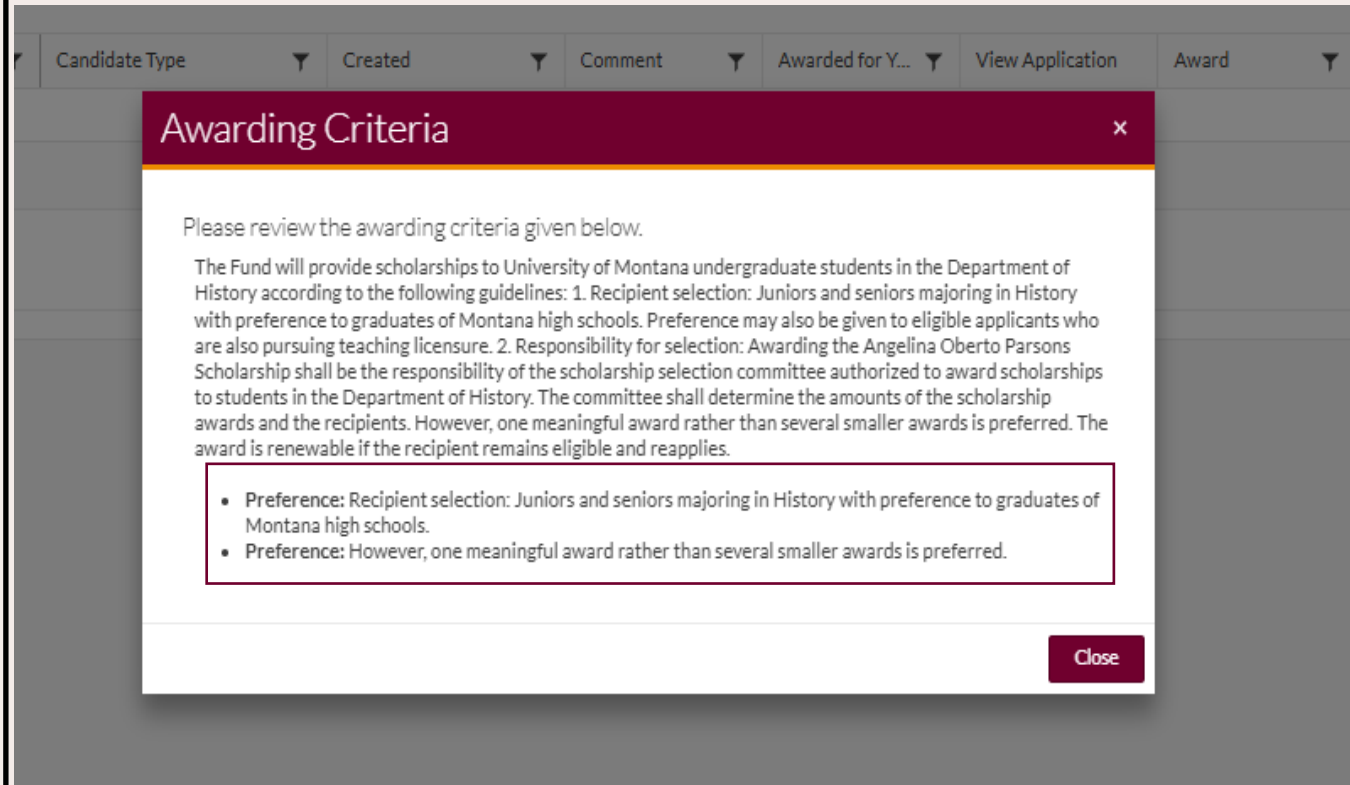
Eligibility

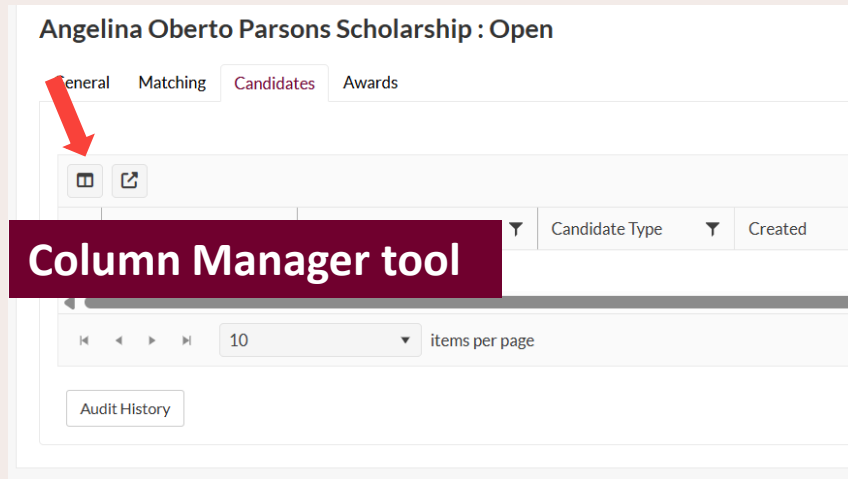
Eligibility qualifications as seen by the student.

Awarding Criteria											
Select a SmartRank...     											
Candidate Type	Created	Matching	Comment	Awarded f...	View Applicat...	Award	Unmet Need	Overall GPA	Reject	Recycle	
Applicant	12/03/2025			\$0.00		\$		3.48			
Applicant	12/04/2025			\$0.00		\$	0	3.2			
Applicant	12/05/2025			\$0.00		\$	0	3.89			
Applicant	12/02/2025			\$0.00		\$		3.61			
Applicant	12/04/2025			\$0.00		\$	0				
1 - 5 of 5 items											

Awarding Criteria Paragraph

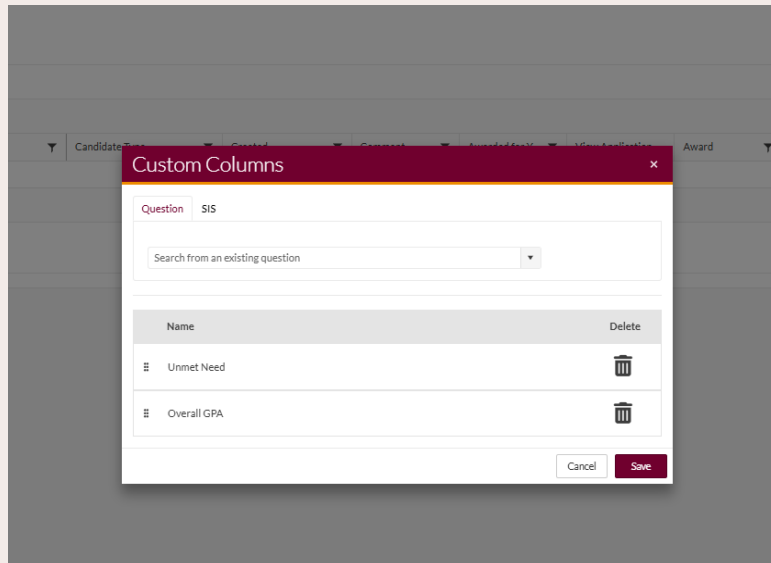
- You can access the Awarding Criteria Paragraph in the top right corner, and this is what will pop up when you click the link.
- We have maintained the original donor language here, and extracted any preferences to make it easy for you to stick to donor intent, and also filter for preferences as a Scholarship Committee





Column Manager Tool

- Lastly, we have a “column manager tool” for you to use to help filter through your applicant pool. This can be found on the same page as “candidates” in the top left corner of that pool.
- Clicking on this will pull up a “Custom Columns” pop up
- Here under the SIS tab you can add SIS data fields that banner is pulling such as unmet need, Overall GPA, City, State, etc...
- This is what we will dive more into future trainings about.



Awarding

- Finally, once you are ready to award, you will click this dollar sign, and award the scholarship and desired amount to your student.

Created	Matching	Comment	Awarded ...	View Applica...	Award	Unme
12/03/2025	✓	💬	\$0.00	👤	\$	
12/03/2025	✓	💬	\$0.00	👤	\$	
12/07/2025	✓	💬	\$0.00	👤	\$	27,665
12/03/2025	✓	💬	\$0.00	👤	\$	28,345
12/03/2025	✓	💬	\$0.00	👤	\$	410
12/06/2025	✓	💬	\$0.00	👤	\$	
12/03/2025	✓	💬	\$0.00	👤	\$	

FAQs and Key Notes

Meeting Q/A Summary

- **Will multiple majors/minors be pulled in automatically (or will students be able to add them in)?**

There are certain question fields that are being populated through our own Banner data ie: majors,minors, GPA, concentrations, student type, need, ect all indicated with a (SIS) after the question. Students are unable to manually enter these answers

- **What is the link that administrators use to log in?** <https://umt.scholarshipuniverse.com/school/dashboard>
- **Will the administrator be able to change the scholarship application deadline?**

Our overall Application timeline this year for SU is 12/1/25- 4/1/26. If you as a department want to encourage students to apply sooner, we welcome that. The cycle just will not close until 4/1/26. Meaning, students will be able to apply up until that point. That said, administrators will be able to make awards throughout this entire cycle period. We have awarding set up so that you could award today if desired. **You can prioritize students who apply sooner.**

- **Will we be able to set the criteria and then pull reports? Because our faculty committees are the ones that select recipients, not the staff.**

The FAO office has set up every fund according to the original donor intent. You will be able to pull reports based on that criteria and any additional criteria you (as a scholarship admin) add. Only Scholarship Admins can do this, but whoever is assigned this role will be able to bring a report of your candidate pool to your scholarship review committee.

- **Will AWSS sheets still need to be submitted for scholarships that were not in the old Portal?**

We have tried uploading all scholarships to the Portal, however there are a few areas that we know haven't historically used the portal ie, "Flathead Lake Biological Station, Athletics, and some of Davidson Honors College." We want the portal to work for you all, and plan to meet with each department to implement changes so the portal works for you. However, those changes will not be made until our next fund cycle (FY 27-28).

Next Steps

Future Plans

- **I will be hosting a 4-part meeting Series in January to address the following topics:**
 - **Navigating the Scholarship Universe Portal**
 - **Student eligibility/matching/applications**
 - **Reporting and data export features**
 - **Scholarship awarding process**
- **Following our meeting series, I will open up office hours for individual department questions/concerns**
- **In preparation for our next awarding cycle, I will make meetings with each department to check in on the awarding process/see what we can do to improve the flow and quality of your awarding process.**