

Decisions and Tasks
Bitterroot College Steering Committee Meeting
2 p.m., April 14, 2009
School Administration Building Conference Room
Hamilton, Montana

Agenda

Attending:

- County Commissioners – Carlotta Grandstaff
- School Superintendents – Tim Bronk
- Economic Development – Rick O'Brien
- Job Center Representative – Patti Furniss
- BVCC Trustees-elect Representative – John Robinson
- BVCC-E Representative – Patricia Wilson Meakin
- Commissioner's Office – Mary Moe
 - UM Academic Affairs – Royce Engstrom
 - FVCC Designee – Chuck Jensen
 - HHEC Representative – Sharon Alexander
 - UM COT Representative – Lynn Stocking
 - MSU Extension – Katelyn Anderson

Excused: Adult Basic Education Representative-Dixie Stark

Also Attending:

AnnaVee Brandborg, Victoria Clark, Michael Howell, Sepp Jannoti, Frank Laurence, Barbara Lucas, Sarah Monson

1. Steering Committee Proposal.

The proposed steering committee model was approved, with the following modifications/clarifications:

- a. The steering committee (hereinafter, BCSC) will include a student representative, who may be a present student in Ravalli County or may represent the nontraditional student demographic. Criteria for the representative and an application process will be devised for the selection of the student representative.
- b. Rather than designate a seat for a representative of the Dickenson Lifelong Learning Center, BCSC will ask for the Center's assistance and consultation on the noncredit mission and keep an open mind to a designated seat for that person, depending on our needs and his/her time.

2. Search Committee for Planning and Transition Director.

The [search process proposed by Royce Engstrom](#) met the approval of the committee. The search committee will be chaired by Sharon Alexander and will include Patti Furniss, Patricia Wilson Meakin, Dixie Stark, Lynn Stocking, and Mary Moe. A representative of UM's HR department will either participate or advise the search committee. The search committee will meet before Friday, 4-24, to create a position description and an advertisement for the position, which will in turn be brought to the BCSC for the April 28 meeting.

3. Fall Course Offerings.

Royce presented the HHEC budget and [marketing](#). Sharon presented the enrollment history and [proposed offerings](#) for the next year. After discussion and feedback, BCSC agreed that our primary objective for Fall 2009 was to meet the needs of current HHEC students. As a secondary objective, if we can offer commonly required first-year courses that will have broad appeal and will guide students well, we will do that. Sharon will go back to the drawing board to respond to our feedback and bring back a revised slate of Fall 2009 offerings on 4/28.

4. Non-credit Offerings – Informational.

Lynn, Patti, and Patricia briefed the BCSC on their efforts in this area.

5. "Taking Stock" Conference.

Patricia and Tim volunteered to participate in the conference dedicated to identifying opportunities and challenges for change in two-year education, which will be held in Great Falls on May 26-27.

6. Other: The next meeting of the BSCS is Tuesday, April 28, at 2 p.m.

in Hamilton, hopefully in the same place. Mary will follow up with the Superintendent Santee's office. They have been most gracious and accommodating.

7. Public Comment

- a. Concerns were expressed at the beginning of the meeting about the adequacy of public notice about the meetings and communication in general about this initiative.
- b. Rick noted that we will probably need to arrange for someone to make notes in the future.
- c. The BCSC was reminded of the significant pool of highly qualified faculty available in the Bitterroot to teach college-level courses. We all agreed that was an asset to tap.